

# Public Document Pack



**Resources Department  
Town Hall, Upper Street, London, N1 2UD**

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## **AGENDA FOR THE VOLUNTARY AND COMMUNITY SECTOR COMMITTEE**

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Members of the Voluntary and Community Sector Committee are summoned to a meeting which will be held in Committee Room 2 at the Town Hall, Upper Street, N1 2UD on **4 November 2019 at 6:30pm.**

Enquiries to : Mary Green  
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Despatched : 25 October 2019

Membership 2019/20

Councillor Richard Watts (Chair)  
Councillor Kaya Comer-Schwartz  
Councillor Una O'Halloran  
Councillor Diarmaid Ward

Substitute Members

Councillor Janet Burgess MBE  
Councillor Andy Hull  
Councillor Asima Shaikh  
Councillor Claudia Webbe

Observers

Councillor Mouna Hamitouche MBE  
Councillor Anjna Khurana  
Councillor Michelline Safi Ngongo

**Quorum: is 2 Councillors**



## **A. Formal matters**

1. Apologies for absence
2. Declaration of substitute members
3. Declarations of interest

If you have a Disclosable Pecuniary Interest\* in an item of business:

- if it is not yet on the council's register, you must declare both the existence and details of it at the start of the meeting or when it becomes apparent;
- you may choose to declare a Disclosable Pecuniary Interest that is already in the register in the interests of openness and transparency.

In both the above cases, you must leave the room without participating in discussion of the item.

If you have a personal interest in an item of business and you intend to speak or vote on the item you must declare both the existence and details of it at the start of the meeting or when it becomes apparent but you may participate in the discussion and vote on the item.

- \*(a)** Employment, etc - Any employment, office, trade, profession or vocation carried on for profit or gain.
- (b)** Sponsorship - Any payment or other financial benefit in respect of your expenses in carrying out duties as a member, or of your election; including from a trade union.
- (c)** Contracts - Any current contract for goods, services or works, between you or your partner (or a body in which one of you has a beneficial interest) and the council.
- (d)** Land - Any beneficial interest in land which is within the council's area.
- (e)** Licences- Any licence to occupy land in the council's area for a month or longer.
- (f)** Corporate tenancies - Any tenancy between the council and a body in which you or your partner have a beneficial interest.
- (g)** Securities - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

This applies to **all** members present at the meeting.

4. Minutes of the previous meeting

1 - 2

## **B. Matters for decision**

1. Local Initiatives Fund awards

3 – 22

- |    |  |         |
|----|--|---------|
| 2. | Community Festivals Fund: proposal for review to a three-year small grants programme | 23 - 58 |
| 3. | Voluntary and Community Sector Partnership Grants Programme 2020-2024                | 59 - 68 |

**C. Urgent non-exempt matters**

Any non-exempt items which the Chair agrees should be considered urgently by reason of special circumstances. The reasons for urgency will be agreed by the Chair and recorded in the minutes.

**D. Exclusion of press and public**

To consider whether, in view of the nature of the remaining items on the agenda, any of them are likely to involve the disclosure of exempt or confidential information within the terms of Schedule 12A of the Local Government Act 1972 and, if so, whether to exclude the press and public during discussion thereof.

**E. Confidential/exempt items for information (if any)**

**F. Urgent Exempt Matters**

Any exempt items which the Chair agrees should be considered urgently by reason of special circumstances. The reasons for urgency will be agreed by the Chair and recorded in the minutes

The next meeting of the Voluntary and Community Sector Committee is scheduled for  
3 February 2020

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# Agenda Item A4

London Borough of Islington

## **Voluntary and Community Sector Committee - 30 September 2019**

Minutes of the meeting of the Voluntary and Community Sector Committee held at Islington Town Hall, Upper Street, N1 2UD on 30 September 2019 at 6.30 pm.

**Present:**    **Councillors:**    Kaya Comer-Schwartz, Una O'Halloran, Diarmaid Ward and Richard Watts

### **Councillor Richard Watts in the Chair**

**51      APOLOGIES FOR ABSENCE (Item A1)**

None.

**52      DECLARATION OF SUBSTITUTE MEMBERS (Item A2)**

None.

**53      DECLARATIONS OF INTEREST (Item A3)**

None.

**54      MINUTES OF THE PREVIOUS MEETING (Item A4)**

**RESOLVED:**

That the minutes of the meeting held on 8 July 2019 be confirmed as an accurate record of proceedings and the Chair be authorised to sign them.

**55      ISLINGTON COUNCIL VENUES FREE COMMUNITY USE SCHEME ROUND 1: WINTER 2020 (Item B1)**

**RESOLVED:**

(a) That one free hire of Islington Assembly Hall be allocated to the following organisations, between June and mid-September 2019:

- Creative Society
- Voluntary Action Islington – Volunteer Centre Islington

(b) That one free hire of the rooms at Islington Town Hall be made to each of the following organisations, between June and December 2019:

- Centre 404
- Galbur Foundation

(c) That the following applicant be held in reserve, in the event of the inability of the organisations named in resolution (a) above to negotiate appropriate dates and timings:

- Middle Eastern Women and Society Organisation

Reason for decision

The scheme provided an opportunity for the Council to support local organisations through free use of the Assembly Hall.

Other options considered

A total of six applications were received and evaluated by officers.

Conflicts of interest/Any dispensations granted

None.

56

**ISLINGTON COUNCIL'S COMMUNITY CHEST: ROUND ONE GRANT AWARDS 2019/20 (Item C1)**

**RESOLVED:**

That the funding decisions (25 June 2019) made by Islington Council's Community Chest (ICCC) Panel, in relation to the first round of ICCC grant funding for 2019/20, as detailed in Appendix A of the report of the Executive Member for Community Development, be noted.

Reasons for decision

The decisions on grant awards had already been made by ICCC and therefore the report was for the Committee's information only.

Other options considered

None.

Conflicts of interest/Any dispensation granted

None.

The meeting ended at 6.35 pm

**CHAIR**



## Report of: Executive Member for Community Development

Meeting of:	Date	Agenda item	Ward(s)
Voluntary and Community Sector Committee	4 <sup>th</sup> November 2019		All
<b>Delete as appropriate</b>	Non-exempt		

## SUBJECT: LOCAL INITIATIVES FUND

### 1. Synopsis

- 1.1 The Local Initiatives Fund is a flexible devolved budget for councillors to use to address issues and priorities in their wards. It is an important element of the council's community provision and helps to meet the needs of local residents. In 2019/20 each ward has an allocation of £14,000 to spend on local schemes, with the exception of Bunhill and Clerkenwell who each have an allocation of £14,500. Councillors consider project ideas for their ward and make recommendations to the Voluntary and Community Sector Committee. This report asks the committee to approve the proposals submitted by ward councillors for this financial year.

### 2. Recommendations

- 2.1 To delegate authority to the Head of Communities, to allocate funding, up to the value of £250, to activity to support Ward Partnership meetings, which will be reported to the VCS Committee at a future meeting. This is detailed at paragraph 3.14.
- 2.2 To consider the new proposals and changes to previous proposals submitted by ward councillors as set out in Appendix A and to agree these proposals in principle subject to the Corporate Director of Housing being satisfied that the necessary checks have been made and any other issues resolved.
- 2.2 To note the declarations of interest made by councillors due to having a connection with organisations that they are recommending funding for. These are detailed at paragraph 3.12.
- 2.3 To note the amendments to ward budgets resulting from project funding being returned. The amendments are detailed at paragraph 3.13 and are included in the budget summary on the last page of Appendix A.

### 3. Background

- 3.1 In March 2011 the council agreed to strengthen the role of ward councillors by building on existing 'neighbourhood arrangements' for some wards and establishing a mechanism for a more focussed ward

based approach throughout the borough. From 1 April 2011 new ward partnership arrangements were introduced in place of the previous area committees.

- 3.2 Simultaneously a report relating to the Islington Community Fund was agreed by Executive. This included a proposal to create a Local Initiatives Fund with each ward having an allocation of £20,000 per year to spend on local projects.
- 3.3 In February 2015, the Executive agreed that the Local Initiatives Fund budget be reduced to £15,000 per ward (£240,000 total).
- 3.4 The Local Initiatives Fund enables councillors to respond directly to priorities in their ward that lie outside of current mainstream funding programmes and might not otherwise receive funding. It helps them to address the needs of local residents and suggest improvements to local services/facilities or new schemes that will enhance the area.
- 3.5 At Executive in March 2011 it was agreed that a Voluntary and Community Sector (VCS) Committee of the Executive should be set up to oversee the council's engagement with the voluntary and community sector and to ensure value for money and fairness in the allocation of council resources to the sector.
- 3.6 The VCS Committee's terms of reference include 'To be responsible for the allocation of the Islington Community Fund including...allocating the Local Initiatives Fund having regard to the recommendations of the relevant ward members/relevant ward partnership or neighbourhood group and on the basis that the funding will be allocated equally among the 16 wards making up the council's area'.
- 3.7 The committee agreed that each ward councillor should be given a notional allocation of the Local Initiatives Fund (i.e. divided equally between the councillors elected for each ward). In 2016/17 £15,000 was available to each ward; therefore the notional allocation for each councillor was £5,000.
- 3.8 In September 2014 the VCS Committee agreed to introduce a minimum award of £250 per project. In October 2018 the VCS Committee agreed that a minimum amount of £50 per ward be requested by organisations submitting proposals to more than one ward.
- 3.9 In January 2017, the Voluntary and Community Sector Committee agreed that in order to address the issue of recruiting and retaining support for ward partnerships, an incentive payment of £1,000 per annum would be paid to each ward partnership co-ordinator and that £1,000 per annum be set aside from each ward partnership Local Initiatives Fund budget to fund this support.

In 2019/20, the annual Local Initiatives Fund budget is therefore £225,000. This is £14,000 per ward apart from the Bunhill and Clerkenwell ward budgets which are each £14,500.

- 3.10 The Voluntary and Community Sector Development Team in the Housing department is responsible for managing the Local Initiatives Fund in liaison with ward councillors and members of the VCS Committee. The team ensures that funds are used appropriately and for the purpose for which they are allocated.
- 3.11 The second tranche of proposals submitted by ward councillors for this financial year is set out in Appendix A. It is recommended that these proposals are agreed in principle subject to the Corporate Director of Housing being satisfied that the necessary checks have been made and any other issues resolved.
- 3.12 Councillors must always declare their interest if they have a connection with an organisation that they are recommending funding for.

Declarations of interest have been made for the following applications submitted to this Committee:

- Cllr Claudia Webbe, Cllr Troy Gallagher and Cllr Phil Graham are council appointed trustees for St Luke's Parochial Trust which has been allocated £500 for a celebration of International Women's Day 2020.
- Cllr Marian Spall is a trustee of Caxton House Community Centre which will be the host venue and which will hold the funding for the Hillrise Winter Festivals which have been allocated £750.

- Cllr Una O'Halloran is a member of the Islington Veterans Association which has been allocated £890 for Armed Forces Day 2019. This is noted due to her being the member who approves this report.

**3.13** Occasionally projects do not proceed as planned and funding is returned to ward budgets or the use of a grant has to be changed.

In October 2017, £500 was awarded for workshops for women on upcycling furniture and upholstery at Andover Estate Community Centre. These workshops were previously run by Groundwork London. Groundwork have advised that in the meantime their project based on Andover Estate came to an end (due to wider project funding) and therefore they no longer have staff based there. The £500 has therefore been returned to the Finsbury Park budget for reallocation.

In July 2019, £3,000 was awarded to Parkrun Ltd for the start-up costs of a Caledonian Junior Parkrun (a free weekly timed 2km run for 4 to 14 years olds around Caledonian Park). The organisation included £500 VAT in their invoice to us for the funding and the council reclaims almost all VAT so this £500 cannot be counted towards their grant. The £500 has therefore been returned to the Holloway budget for reallocation.

In July 2018, £433 was awarded to Mace Housing-Cooperative for a project helping the unemployed, low income earners and others to find careers in Housing Management. No Junction residents were able to be recruited and the award was conditional on this. The £433 has therefore been returned to the Junction budget for reallocation.

In November 2016, a £500 grant was awarded to Islington Pensioners Forum for a recruitment drive in Clerkenwell. Various personal reasons meant that this project was never carried out. The £500 has therefore been returned to the Clerkenwell budget for reallocation.

In October 2017, a £1,100 grant was awarded to LBI Heritage Services for a Red Bull Playhouse plaque. They managed to get some areas such as installation done for free so there was an underspend of £112. This £112 has therefore been returned to the Clerkenwell budget for reallocation.

In March 2019, a £740 grant was awarded to Octopus Community Network in March 2019 for a Living Learning Event on Highbury Quadrant Estate. Less was spent on refreshments as the participant numbers were lower than anticipated so there was an underspend of £173. This £173 has therefore been returned to the Highbury East budget for reallocation.

In March 2017, a £500 grant was awarded for publicity costs for the Caledonian Ward Partnership. The grant terms and conditions specify that funding be spent within 12 months of being awarded and £96 of this grant remains unspent. This £96 has therefore been returned to the Caledonian budget for reallocation.

**3.14** Costs for ward partnership meetings often fall under the minimum grant amount of £250 so the minimum threshold for such grants is not ideal and has meant that previous grants awarded for these costs have often been spent slowly over a number of years. It is recommended that proposals received for costs for ward partnership meetings under the normal minimum grant amount of £250 (e.g. for publicity, refreshments, etc) be agreed under delegated authority to enable the funding to be spent within 12 months of being awarded (which is one of the terms and conditions of the funding).

It is recommended that authority be delegated to the Head of Communities to agree the allocation of up to £250 each for such proposals received prior to the next meeting of the VCS Committee at which Local Initiatives Fund awards will be considered. The Executive Member for Community Development would be informed of all events agreed under delegated authority. Awards approved under delegated authority would be reported to the next VCS Committee at which Local Initiatives Fund awards are considered.

## **4. Implications**

### **4.1 Financial implications:**

The proposals referred to in this report will be met from budget allocations for the Local Initiatives Fund.

### **4.2 Legal Implications:**

The general power of competence pursuant to Section 1 of the Localism Act 2011 which came into force on 6 April 2012 provides the council with very broad powers 'to do anything that individuals generally may do'. This covers the power to give grants to voluntary and community sector organisations as proposed in this report and includes anything which it considers is likely to achieve the promotion or improvement of the economic, social or environmental well-being of the whole or part of its area or all or any of the persons resident or present in that area. The provision of resources through the Local Initiatives Fund is likely to promote the social and economic well-being of Islington's residents.

The council is under a fiduciary duty to ensure that its resources are used appropriately. Where the money is allocated to outside bodies, the requirements of the procurement rules may apply. In any event it will be important to maintain current practice of ensuring that the money will be used for the purposes for which it is allocated and that individual members are made aware of the responsibility they bear in making recommendations in relation to specific groups.

### **4.3 Environmental Implications:**

Many of the funded projects have environmental implications that include carbon emissions. Some will use energy and involve the use of generators. Some involve providing food and drink. Many will use resources in the form of purchasing equipment, paper, decorations or clothing, and also generate waste in some form. Some involve minor construction projects, which will use materials and energy. Almost all involve travel by the organisers or attendees, which has the potential to increase local emissions and congestion.

However, some of the projects have the potential to benefit the environment in the long-term, particularly those involving education on environmental matters or tree planting, the second of which could help offset carbon emissions and improve biodiversity.

### **4.4 Resident Impact Assessment:**

The council must, in the exercise of its functions, have due regard to the need to eliminate discrimination, harassment and victimisation, and to advance equality of opportunity, and foster good relations, between those who share a relevant protected characteristic and those who do not share it (section 149 Equality Act 2010). The council has a duty to have due regard to the need to remove or minimise disadvantages, take steps to meet needs, in particular steps to take account of disabled persons' disabilities, and encourage people to participate in public life.

The council must have due regard to the need to tackle prejudice and promote understanding and when considering proposals the VCS Committee will take relevant equalities implications into account. The Local Initiatives Fund provides resources for local projects which directly meet the needs of local residents, many of whom are from groups with protected characteristics. It enables some of Islington's poorest communities to access community-based services and activities and allows provision to be developed locally which can reach groups of residents that may not otherwise be supported.

## **5. Conclusion and reasons for recommendations**

The Local Initiatives Fund is an effective way of addressing local priorities and provides a mechanism for ward councillors to support small projects which might otherwise not be funded. Proposals submitted for approval represent a wide range of activity and will deliver significant benefit to local communities.

## **Appendices**

### Appendix A – Local Initiatives Fund Proposals

**Background papers:** none

Final report clearance:

**Signed by:**

22 October 2019



Una O'Halloran  
Executive Member for Community Development

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## NEW PROPOSALS TO BE SUBMITTED TO THE VOLUNTARY AND COMMUNITY SECTOR COMMITTEE IN NOVEMBER 2019

Ward	Councillor	Organisation	Project Summary	Location	Timescale	Areas / Residents to Benefit	Number of Residents to Benefit	Budget Proposal Amount (£)	Project Total (£)	Match Funding Details	Housing Comments
Barnsbury / Bunhill / Caledonian / Canonbury / Clerkenwell / Finsbury Park / Highbury East / Hillrise / Holloway / Junction / St Georges / St Marys / St Peters / St Pancras / Tollington	All councillors of Bunhill, Caledonian, Hillrise, Holloway, Junction, St Georges, St Marys & Tollington/ Mouna Hamitouche / Clare Jeapes / Ben Mackmurdie / Matt Nathan / Gary Heather / Asima Shaikh / Osh Gantly / Caroline Russell / Alice Clarke-Perry / Vivien Cutler	Chabad-Lubavitch of Islington	Islington Menorah Lighting which celebrates Chanukah, the Jewish festival of lights. Funding to contribute towards stage, marquees, tables, chairs, a sound system, stage lights, generator, food and drink, a band, entertainment, children's activities and other associated running costs.	Islington Green	22 December 2019	Local residents	1,500	6,405.15	11,500	£3,500 tbc from private donations and corporate sponsorship	The total amount requested from all wards across the borough is £8,000 (£500 per ward).
Barnsbury	Jilani Chowdhury / Mouna Hamitouche	Friends of Barnard Park	A pop-up event in Barnard Park. Funding to pay for activities and entertainment (including Mrs H, Amberleigh Drummers, sound engineer and equipment, brass band), activities for under 6s, tables, chairs and other equipment.	Barnard Park at its Charlotte Terrace entrance off Copenhagen Street, N1	6 June 2020	Local residents, particularly young children and families	600 Islington residents	1,300	3,000	£400 from park cake stall, £1,300 donation from film unit rental of the park pitch	
Barnsbury	Jilani Chowdhury / Rowena Champion	North London Prabhati Sangha (NLPS)	Bengali New Year celebration and fortnightly music and dance classes for people of all ages. Funding will contribute towards the annual costs of the classes (venue, tutors, musical instruments, props and costumes) and the NY celebration (artists, refreshments, venue hire, decorations and other associated costs).	Hugh Cubitt Community Centre, 48 Collier Street, N1	NY celebration on 17 June 2019, music and dance classes from July 2019 to July 2020	Open to all	280 LBI residents - NY celebration, 40 LBI residents - music and dance	2,000	4,574	£780 NLPS members	The amount requested is £3,794.

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Page Barnsbury	Jilani Chowdhury / Mouna Hamitouche / Rowena Champion	Generation Z Youth Programme	A youth programme providing emotional, educational and life skills support to disadvantaged young people. The programme offers support with homework, provides a meal, runs workshops on preventing offensive behaviour, building self esteem, healthy eating on a budget, mental health and wellbeing, conflict resolution, self-defence and identifying / preventing abuse. Funding to contribute towards 16 months of venue hire and refreshments.	Barnsbury Community Centre	July 2019 to October 2020 (16 months)	Young people aged 8 to 14	15 per week	1,190	2,080	£310 Go Fund Me	The amount requested is £1,770. This award is conditional on a satisfactory safeguarding policy and on the group engaging with Islington Safeguarding Board training and working in partnership with Islington services, both commissioned and directly delivered, to support their staff/volunteers and to ensure that young people are safeguarded.
O Barnsbury / Bunhill / Caledonian / Canonbury / Clerkenwell / Finsbury Park / Highbury East / Holloway / Junction / Mildmay, St Georges & Tollington / Mouna Hamitouche / Clare Jeapes / Michelline Ngongo / David Poyer / Angela Picknell / Nurullah Turan / Alice Perry / Vivien Cutler	All councillors of Bunhill, Caledonian, Clerkenwell, Finsbury Park, Highbury East, Holloway, Junction, Mildmay, St Georges & Tollington / Mouna Hamitouche / Clare Jeapes / Michelline Ngongo / David Poyer / Angela Picknell / Nurullah Turan / Alice Perry / Vivien Cutler	LBI Community Safety (World Homelessness Day)	An event to mark World Homelessness Day, consisting of a film screening followed by a Q&A panel and exhibitions relating to homelessness. Funding to contribute towards stewarding and security, tech and lighting staff for the screenings and food.	Union Chapel, Compton Terrace	Event on 13 October 2019	Open to all but mainly benefitting local homeless charities	At least 300, of whom at least 200 are from Islington	1,500	3,800	£1,700 in kind support (venue hire and speakers), £500 Margins and Street Kitchen (catering staff and food)	The total amount requested from all wards across the borough is £1,600 (£100 per ward).

## NEW PROPOSALS TO BE SUBMITTED TO THE VOLUNTARY AND COMMUNITY SECTOR COMMITTEE IN NOVEMBER 2019

Ward	Councillor	Organisation	Project Summary	Location	Timescale	Areas / Residents to Benefit	Number of Residents to Benefit	Budget Proposal Amount (£)	Project Total (£)	Match Funding Details	Housing Comments
Barnsbury / Caledonian / Clerkenwell / Tollington	All councillors of Caledonian, Clerkenwell and Tollington wards / Jilani Chowdhury / Rowena Champion	Islington Bangladesh Association	Forty four week long project running three days a week which aims to help people develop healthy eating habits, improve their physical and mental health alongside a lunch club which runs twice per week. Funding to contribute towards a project sessional worker, a lunch club cook, provisions and resources for the luncheon club, a fitness trainer and volunteer expenses.	The Hugh Cubitt Centre, 48 Collier Street	26 October 2019 to 25 October 2020	Open to all but mainly for hard to reach and vulnerable adults	74	6,500	20,222	£6,602 London Community Foundation, £4,620 Active Londoners Fund	The amount requested from 5 wards is £9,000.
Bunhill	Troy Gallagher / Phil Graham / Claudia Webbe	St Luke's Parochial Trust	A celebration of International Women's Day 2020 organised with the EC1 Women's Multicultural Group, which this year has a 'celebrating communities' theme and women will be encouraged to share their culture and traditions on the day. The group will also create a photo exhibition with supporting quotes from the women explaining why they 'love their community'. Funding to pay for printing, display and exhibition costs, a camera and three traditional dance workshops.	St Luke's Community Centre	Planning from January 2020 onwards, event on Friday 6 March 2020	Women living in South Islington	120	500	1,000	£500 St Luke's (food and refreshments, health and wellbeing sessions, performance)	This funding is awarded on the condition that St Luke's acknowledges the contribution of the Bunhill Ward Councillors in publicity materials for the event (stating that the event is being held in partnership with the Bunhill Ward Councillors) and that St Luke's provides a short report acknowledging the councillors' support and the council funding.
Caledonian	Paul Convery / Sara Hyde / Una O'Halloran	LBI Public Lighting (Caledonian Road festive lighting)	Installation / removal, maintenance and energy for festive lighting for 15 festive lamp column mounted features in Caledonian Road for six weeks.	Caledonian Road	1 December 2019 to 6 January 2020	Local community, including local businesses and visitors to the area	Unable to quantify	2,500	3,089.24	Not applicable	The amount requested is £3,089.24.

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Canonbury	Clare Jeapes	LBI Greenspace (planting in the New River Walk)	Planting of native species trees and plants to increase the biodiversity of the site. Volunteers from the local area will also be involved. Funding to pay for hedging, trees, remedial tree works, plants and delivery.	New River Walk, Islay Walk, N1	November 2019 to February 2020 (planting season)	Park users and local residents	30,000 Islington residents	4,000	4,000	Not applicable	
Clerkenwell	Ben Mackmurdie / Matt Nathan / Kadeema Woodbyrne	London Zip Basketball Club	New basketball project for young people aged 8 to 25 which will be delivered in accessible basketball sites across Islington. Funding to pay for court hire and tracksuits.	Accessible basketball sites across Islington, initial sessions at Metropolitan University, Holloway site	February 2019 to February 2020	Mainly young people aged 8 to 25	25 per session	1,000	2,500	£500 2018-19 LIF, £800 Connecting Clerkenwell, £200 LBI Housing Community Development Team	This organisation originally applied for £1,500 in January 2019 for slightly different costs. £500 awarded to this project in January 2019.
	Ben Mackmurdie / Matt Nathan	Islington People's Rights	Nine weekly drop in advice sessions to accompany an exhibition at Islington Museum celebrating 50 years of IPR's work towards reducing poverty and the effects of debt in Islington. Funding to pay for caseworker (who will host drop in advice sessions and undertake follow up work) and volunteer expenses.	Islington Museum, 245 St John's Street	1 November 2019 to 21 January 2020 (coinciding with the museum exhibition)	Vulnerable local residents who receive welfare benefits	45 to 80	990.21	990.21	Not applicable	
Clerkenwell	Ben Mackmurdie / Matt Nathan / Kadeema Woodbyrne	St Mark's Church, Clerkenwell	Supply and fitting of a disabled access door system with associated equipment to the door between the South entrance and the church.	St Mark's Church, Myddelton Square	Installation between 11 and 15 November 2019	Church users, especially wheelchair users, those with limited mobility and users of prams / pushchairs	1,500 Islington residents	500	881.76	£381.76 St Mark's Church	

## NEW PROPOSALS TO BE SUBMITTED TO THE VOLUNTARY AND COMMUNITY SECTOR COMMITTEE IN NOVEMBER 2019

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Page 13 Clerkenwell / Highbury East / St Peters	Ben Mackmurdie / Matt Nathan / Kadeema Woodbyrne / Osh Gantly / Sue Lukes / Caroline Russell / Alice Clarke-Perry	PENHA (Pastoral & Environmental Network in the Horn of Africa)	An event for 450 young people and adults of an African background in Islington to come together to share common values and experiences, learn about each other and for young people to display their creative abilities and receive training. Employment mentors will be available and knife crime will be one of the issues discussed. Funding to pay for catering, volunteer expenses, a project officer, venue hire, event digital recordings and editing, a sound system, printing costs, publicity and other associated costs.	Clerkenwell ward - exact location to be confirmed	Event on 18 January 2020, preparation and follow up from 15 December 2019 to 30 January 2020	Young people	450 (expecting 20 to 30 per ward)	928.40	4,663	£950 PENHA individual supporters	£3,713 requested from all wards across the borough in total.  £142.80 of this amount is conditional on Highbury East residents benefitting from this project.  This award is also conditional on the group engaging with Islington Safeguarding Board training and working in partnership with Islington services, both commissioned and directly delivered, to support the group's staff/volunteers and to ensure that young people's safety and wellbeing are safeguarded.
Finsbury Park	Asima Shaikh / Michael O'Sullivan	LBI Community Safety (Streetsfest)	A health and well-being event for those who are homeless / vulnerably housed in Haringey and Islington providing advice and support in a festival themed setting. Over 20 specialist services will be involved in the event. Funding to pay for food and provisions, a generator and petrol.	Finsbury Park (near the Manor House station entrance)	Event on 10 September 2019	The homeless, especially rough sleepers in the Finsbury Park area	200+	600	2,588	£1,988 in kind support through staff time (from over 20 agencies) and donations of clothing and toiletries	

## NEW PROPOSALS TO BE SUBMITTED TO THE VOLUNTARY AND COMMUNITY SECTOR COMMITTEE IN NOVEMBER 2019

Ward	Councillor	Organisation	Project Summary	Location	Timescale	Areas / Residents to Benefit	Number of Residents to Benefit	Budget Proposal Amount (£)	Project Total (£)	Match Funding Details	Housing Comments
Finsbury Park	Gary Heather / Asima Shaikh / Michael O'Sullivan	LBI Homes and Communities (Finsbury Park Community Hub) - seaside trip	Annual outing to Southend in July for local families who otherwise would not have an opportunity to get out of London during the summer. Funding to contribute towards coach hire, the purchase of wristbands for Adventure Island / Theme Park and staffing costs.	Southend on Sea	July 2019 after the schools break up	Low income residents, mainly local families and older people	220	900	5,340	£2,440 18-19 and 19-20 LIF, £2,000 tbc ticket sales	£2,440 LIF awarded to this project in March and July 2019.
Finsbury Park	Asima Shaikh	LBI Adult and Community Learning	Sewing machine and accessories for two courses which offer a pathway for residents to get into work in the fashion sector or use their skills to support their wellbeing.	Durham Road Community Rooms, Durham Road	First course running over the academic year (Sept 2019 to July 2020)	Open to adults in Islington (focussed on Andover and Six Acres Estates)	20+ in the first year, 100+ over the next 5 years	250	5,650	£5,400 GLA Community Learning and Adult Skills Budget	
14 Finsbury Park / Highbury East / Highbury West / Hillrise / Junction	All councillors of Highbury East, Highbury West and Junction wards / Michelline Ngongo / David Poyer / Gary Heather	Islington Mind (Christmas event for all Islington Mind's service users)	Christmas event with a free Christmas meal and entertainment open to all Islington Mind's service users. Funding to pay for food and provisions, decorations, raffle prizes and volunteer expenses.	48 Despard Road	December 2019	Residents facing ongoing mental health problems	100+	520	895	Not applicable	The amount requested is £895 from 5 wards.
Finsbury Park / Highbury West	Gary Heather / Roulin Khondoker / Andy Hull	LBI Inclusive Economy / Finsbury Park Town Centre Management Group	Christmas lights switch on event for Finsbury Park Town Centre and a contribution to the town centre festive lighting. Funding to pay for tree and lamp column lighting, publicity production and distribution, drummers, a photographer, dance groups, a DJ and compere, a sound engineer and other associated costs.	Event on Stroud Green Road, lighting on Blackstock, Fonthill and Stroud Green Roads	Switch on event on 30 November 2019	Local community, including local businesses and visitors to the area	1,000	1,500	8,000	£3,500 tbc LBI E&R budget (for rest of street lighting), £1,500 tbc local businesses	The amount requested is £3,000 from 2 wards (£1,500 per ward).

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Ward	Councillor	Organisation	Project Summary	Location	Timescale	Areas / Residents to Benefit	Number of Residents to Benefit	Budget Proposal Amount (£)	Project Total (£)	Match Funding Details	Housing Comments
Highbury East	Osh Gantly / Sue Lukes / Caroline Russell	Mace Housing Co-operative	Skills Empowerment and Advisory Project' to help the unemployed, low income earners and others to find careers in Housing Management involving twice weekly classroom lectures, simulation exercises and hands-on work experience training. Funding to contribute to the costs of a project co-ordinator / lecturer, publicity and marketing (which will be targetted at the 8 wards).	The Print House, 18 Ashwin Street, E8 3DL	4 December 2019 to 22 January 2020	Open to all Islington residents	16	671.87	13,500	£8,125 Mace Housing Co-operative	The amount requested is £5,375 from 8 wards (£672 per ward). £447.91 of this amount is conditional on Highbury East residents benefitting from this project.
Highbury East Highbury West	Osh Gantly / Sue Lukes / Caroline Russell / Theresa Debono / Andy Hull	LBI Public Lighting (Highbury Park and Blackstock Road festive lighting)	Installation / removal, maintenance and energy for festive lighting for 11 festive lamp column mounted features in Highbury Park (Barn) and 6 festive lamp column mounted features in Blackstock Road for six weeks.	Highbury Park (Kelvin Rd to Hamilton Pk) & Blackstock Road (Gillespie Rd to Hurlock St)	1 December 2019 to 6 January 2020	Local community, including local businesses and visitors to the area	Unable to quantify	3,284.49	3,941.38	Not applicable	The amount requested is £3,941.38 from 2 wards (£1,970.69 per ward).
Highbury West	Roulin Khondoker / Andy Hull	The Garden Classroom	The Wonderful World of Bees, focussing on delivering education sessions to schools within easy reach of Gillespie Park. Funding to pay for a beekeeper to manage and maintain the apiary for one year and to enable apiary visits at school sessions and community events (e.g. Spring Celebration, Apple Day).	Gillespie Park	1 January to 15 October 2020	15 Islington school classes (420 children), 500 per community event	1,000 (600 Islington residents)	2,000	13,176	£3,750 tbc schools, £2,250 tbc Gunners, £5,176 tbc John Lewis Partnership	
Highbury West	Theresa Debono / Andy Hull	Bags of Taste	Four weekly budget cooking classes (each lasting two and a half hours) teaching the disadvantaged how to shop and cook for themselves on a tight budget. Funding to pay for staff costs, overheads, equipment, volunteer expenses, venue hire, specialist materials, transport, parking and other associated costs.	Elizabeth House Community Centre, 2 Hurlock Street	25 September to 16 October 2019	People on low incomes, some of whom have health problems	30	2,400	2,400	Not applicable	

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Ward	Councillor	Organisation	Project Summary	Location	Timescale	Areas / Residents to Benefit	Number of Residents to Benefit	Budget Proposal Amount (£)	Project Total (£)	Match Funding Details	Housing Comments
Highbury West	Roulin Khondoker / Andy Hull	LBI Greenspace Tree Service	Replacement of a tree outside 9 Bryantwood Road which was removed due to damage after excessive winds during Storm Eleanor. The funding will pay for the cost of the replacement tree, a three year aftercare regime (including 13 watering visits per year), soil, stakes, a tree cage, a watering bag, pit construction and a two year establishment guarantee.	Bryantwood Road	During planting season which ends on 28 February 2020	Local residents	Unable to quantify	300	300	Not applicable	
Hillrise	Michelline Ngongo / David Poyer / Marian Spall	Hillrise ward c/o Caxton House	Three Hillrise Winter Festivals - St Andrew's Crafty Christmas Make & Take, Hornsey Lane Estate Community Association Christmas fair, Caxton House Winter Songs and Carols with a Christmas Quiz. Funding to pay for wreath rings and decorations, candle decorating (tutor and equipment), prizes for the raffle, tombola and bingo, a singer, food and drink and other associated costs.	St Andrew's Church, Hornsey Lane Estate Community Association and Caxton House	7 to 14 December 2019	Islington residents and groups	200+	750	1,731.65	£710 in kind support, £191.65 Caxton House, £80 In Kind Direct	
Hillrise	Michelline Ngongo / David Poyer	The Hive Food Bank	A small independent volunteer run food bank which uses a voucher based referral scheme enabling referrals from GPs, schools and other local organisations. Funding to contribute towards 20 single food parcels a week over a three month period.	St Mary's Church, Hornsey Rise, Ashley Road	February to April 2020	Open to all in food poverty	240	1,440	2,160	Not applicable	The amount requested is £2,160.
Hillrise / Junction	Michelline Ngongo / David Poyer / Marian Spall / Janet Burgess / Kaya Comer-Schwartz / Sheila Chapman	LBI Inclusive Economy (Archway Christmas Spectacular)	A Christmas lights switch-on event and festive market in partnership with the Archway Town Centre Group. Funding to pay for entertainment, stage hire, face painters, the set up of market stalls, a sound engineer and a Father Christmas.	Navigator Square, Archway, N19	Event on 1 December 2019, planning starts Sept 2019	Mainly Hillrise and Junction residents and local businesses	750 Islington residents	1,500	6,000	£2,000 tbc from local businesses, £2,000 tbc Section 106	The amount requested is £2,000 from two wards (£1,000 per ward).

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Ward	Councillor	Organisation	Project Summary	Location	Timescale	Areas / Residents to Benefit	Number of Residents to Benefit	Budget Proposal Amount (£)	Project Total (£)	Match Funding Details	Housing Comments
Hillrise / Junction / St Georges / Tollington	All councillors of Junction, St George and Tollington wards / Michelline Ngongo / David Poyer	Islington Mind (Specialist Services Christmas Celebrations)	Three Christmas celebrations for Islington Mind's specialist provisions, supporting individuals with protected characteristics and specialist needs: Outcome (LGBTQ+ service), Women-Only Space (vulnerable women) and Mother2Mother (women caregivers of people with mental health problems). Funding to pay for food and provisions, raffle prizes, decorations and volunteer expenses.	35 Ashley Road, N19	December 2019	Islington residents facing complex ongoing mental health problems	At least 100	780	780	Not applicable	
Hillrise / St Marys	Michelline Ngongo / David Poyer / Marian Spall / Gary Poole	LBI Heritage Services / Islington Museum	Installation of a commemorative plaque to the first V2 rocket attack in Islington on 5 November 1944 and to the 34 people who lost their lives . The rocket fell on the site of three streets - St John's Way, Booty Road and Grovedale Road. Funding to pay for plaque production and installation, a reception/unveiling, photography and a replica plaque for publicity and the community.	Bowerman Court, St John's Way	Ideally by 5 November 2019 (75th anniversary of attack)	Residents of the two wards in which the rocket attack happened	Unable to quantify	1,200	1,200	Not applicable	The funding was originally requested from Hillrise and Junction (£600 per ward).
Holloway	Rakhia Ismail / Paul Smith / Diarmaid Ward	The Friends of Paradise Park	Funding to contribute towards the hire of a bouncy castle and rides for a Fun Day in Paradise Park.	Paradise Park, N7	7 September 2019	Local residents, especially families with children	2,000	2,000	5,000	£2,000 Friends of Paradise Park, £750 other grants, £250 private donations	
Holloway / St Georges	Rakhia Ismail / Paul Smith / Diarmaid Ward / Kat Fletcher / Satnam Gill / Tricia Clarke	LBI Inclusive Economy / Nag's Head Town Centre Management Group	Christmas lights switch-on event for the Nag's Head Town Centre and a contribution towards the town centre festive lighting. Funding to pay for tree and lamp column lighting, publicity production and distribution, drummers, a photographer, facepainters, a DJ and compere, a sound engineer and other associated costs.	Nag's Head Shopping Centre mall, 402 Holloway Road	Switch on event on 23 November 2019	Local community, including local businesses and visitors to the area	1,000 directly	3,000	14,000	£6,500 tbc shopping centre, £3,500 tbc LBI Env and Regen, £1,000 tbc businesses / town centre group	

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Junction	Janet Burgess / Kaya Comer-Schwartz / Sheila Chapman	Hargrave Hall Community Centre	A community cinema providing free monthly evening screenings and school holiday screenings. Funding to pay for equipment costs.	Hargrave Road, Archway	6 October 2019 to 1 August 2020	Local residents	300 Islington residents	350	3,500	£2,650 tbc Arts Council funding, £500 tbc Gunners Fund	
Junction	Janet Burgess / Kaya Comer-Schwartz / Sheila Chapman	The Toy Project	Ten sessions of Lego therapy for adults aged 60+ living in the Archway / Junction area where small groups work together to create a small Lego figure/building, etc. Each session is two hours long. Funding to pay for two trained Lego therapists and refreshments.	Possibly Junction café, Junction ward	November 2019 to January 2020	Older local people aged 60+	Up to 12 per week	350	350	Not applicable	
90e18	Janet Burgess / Kaya Comer-Schwartz / Sheila Chapman / Kat Fletcher / Satnam Gill / Tricia Clarke	LBI Public Lighting (Campdale Road / Tufnell Park Road festive lighting)	Installation / removal, maintenance and energy for festive lighting in 5 street trees and 4 festive lamp column mounted features in Campdale Road and Tufnell Park Road for six weeks.	Campdale Road and Tufnell Park Road	1 December 2019 to 6 January 2020	Local community, including local businesses and visitors to the area	Unable to quantify	4,460.87	4,460.87	Not applicable	
Mildmay	Joe Caluori / Jenny Kay / Santiago Bell-Bradford	Haliday House TRA	Installation of a bricked barbecue in the communal front garden area which will help to improve the sense of community and enable residents to engage more with their neighbours.	Haliday House, front communal garden	December 2019 to January 2020	Estate residents and their family and friends	73 flats in Haliday House	1,075	1,075	Not applicable	
Mildmay	Joe Caluori / Santiago Bell-Bradford	Hawthorne Close TRA	Christmas activities, including two parties, one for children and one for adults. Funding to pay for gifts for 40 children, Christmas tree and decorations for the estate square, food and soft drinks for the parties and insurance.	Parties at TRA flat, 37 Hawthorne Close	Parties on 14 December 2019, tree put up in late November	All estate residents	83 flats, around 100 attendees at parties	470	470	Not applicable	

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Ward	Councillor	Organisation	Project Summary	Location	Timescale	Areas / Residents to Benefit	Number of Residents to Benefit	Budget Proposal Amount (£)	Project Total (£)	Match Funding Details	Housing Comments
P age 19 St Georges	Kat Fletcher / Satnam Gill / Tricia Clarke	Galbur Foundation	Weekly table tennis sessions during the Christmas holidays alongside coaching sessions led by professionals from the council and community-led services. Speakers from the mental health sector and the local police will also be invited. Funding to contribute towards venue hire, a celebration event, staff, refreshments and snacks, stationery, printing and volunteer expenses.	Islington Islamic Centre, 91-92 Parkhurst Road	6 December 2019 to 3 January 2020	Young people aged 11 to 17, most of whom have an East African background	20 to 25	750	2,140	£140 Islington Islamic Centre (Al-Risaalah Mosque)	The amount requested is £2,000. This award is conditional on the group engaging with Islington Safeguarding Board training and working in partnership with Islington services, both commissioned and directly delivered, to support the group's staff/volunteers and to ensure that young people's safety and wellbeing are safeguarded.
St Marys	Gary Poole	Islington Veterans Association	Annual Islington Armed Forces Day on Islington Green. Funding to pay for event insurance, band support (8 musicians), medical / first aid cover and a marching band.	Islington Green	29 June 2019	Open to all	300 to 400	890	890	Not applicable	
St Marys	Angela Picknell / Nurullah Turan	The Margins Project	Weekly Cold Weather Night Shelter for rough sleepers for 13 weeks as part of the CARIS network of 7 churches, providing accommodation, shelter, advice on resettlement and health issues and other services. Funding to contribute towards a overnight supervisor, food, a crisis co-ordinator, management and admin, laundry costs, equipment and volunteers' travel.	Union Chapel, Compton Terrace	1 January to 25 March 2020	Those who are homeless and who are living on the streets	60 (of whom 35% to 40% cite Islington as their borough)	2,255	5,181.42	£2,926.42 Margins	
St Marys / St Peters	Angela Picknell / Nurullah Turan / Alice Clarke-Perry / Vivien Cutler	LBI Public Lighting (Essex Road festive lighting)	Installation / removal, maintenance and energy for festive lighting on 8 lamp column mounted features in Essex Road for six weeks.	Cross Street to River Place section of Essex Road	1 December 2019 to 6 January 2020	Local community, including businesses and visitors to the area	Unable to quantify	1,145.99	1,491.98	Not applicable	The amount requested is £1,491.98 from 2 wards (£745.99 per ward).

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Ward	Councillor	Organisation	Project Summary	Location	Timescale	Areas / Residents to Benefit	Number of Residents to Benefit	Budget Proposal Amount (£)	Project Total (£)	Match Funding Details	Housing Comments
St Mary's	Angela Picknell / Nurullah Turan	Union Chapel	Annual cost of a free monthly drop in for the LGBTQ+ and under provided for communities run by Islington's Pride and Forum+ in conjunction with Union Chapel. Each session has a craft focus alongside listening to a key speaker, musician, poet or an advice group. Speakers and performers to date have included GALOP, London Friend, Stonewall Housing, Opening Doors London and Gendered Intelligence. Funding to contribute towards food and refreshments, staff costs, craft materials and marketing.	Union Chapel, Compton Terrace	8 January to 16 December 2020	The LGBTQ+ community, Margins Project catering trainees (those facing homelessness and crisis)	60 to 80 per month	1,150	6,420	£2,520 Union Chapel, £500 Forum+	The amount requested is £3,400.
St Peter's	Martin Klute	LBI Highways (masterplan for Arlington Square buildouts)	Funding to pay for the fees of a landscape architect to produce a masterplan for possible pavement buildouts in the Arlington Square area. The buildouts would green the local area by facilitating tree planting as well as help with traffic calming.	Arlington Avenue, Linton Street and St Paul Street	6 days of architect time which includes time for meetings with LBI	Local residents and the wider community (from the planting schemes)	3,000 Islington residents	2,000	2,000	Not applicable	

**Total LIF funding requested and balance remaining**

<b>Total Local Initiatives Fund budget allocation 2019-20:</b>	<b>£225,000</b>
Total allocations to be made from previous LIF budgets:	£6,835
Amount allocated by VCS Committee to date:	£84,298
Balance remaining:	£147,537
<b>New proposals for November VCS Committee:</b>	<b>£67,307</b>
<b>Total amount remaining to allocate in 2019-20:</b>	<b>£80,230</b>

<b>2019-20 Balance remaining by ward:</b>	
<b>Ward</b>	<b>Balance:</b>
Barnsbury	£2,273
Bunhill	£4,087
Caledonian	£8,496
Canonbury	£4,030
Clerkenwell	£606
Finsbury Park	£6,698
Highbury East	£7,836
Highbury West	£3,794
Hillrise	£4,197
Holloway	£333
Junction	£7,886
Mildmay	£9,012
St George's	£3,377
St Mary's	£4,718
St Peter's	£8,037
Tollington	£4,852
<b>£80,230</b>	

**Notes:**

Barnsbury: Includes £96 from previous LIF allocations / budgets

Bunhill: Includes £612 from previous LIF allocations / budgets

Caledonian: Includes £598 from previous LIF allocations / budgets

Canonbury: Includes £173 from previous LIF allocations / budgets

Clerkenwell: Includes £966 from previous LIF allocations / budgets

Finsbury Park: Includes £1,000 from previous LIF allocations / budgets

Highbury East: Includes £433 from previous LIF allocations / budgets

Highbury West: Includes £1,051 from previous LIF allocations / budgets

Hillrise: Includes £1,000 from previous LIF allocations / budgets

Holloway: Includes £907 from previous LIF allocations / budgets

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# Agenda Item B2



Chief Executive's Office  
Town Hall, Upper Street, London N1 2UD

Report of: Executive Member for Community Development

Meeting of:	Date	Agenda item	Ward(s)
Voluntary and Community Sector Committee	4 November 2019		All
<b>Delete as appropriate</b>		Non-exempt	

## **SUBJECT: Community Festivals Fund: proposal for review to a three-year small grants programme**

### **1. Synopsis**

- 1.1 The Community Festivals Fund (CFF) aims to support organisations based in Islington to deliver high quality, innovative, community focused festivals that are accessible to, and provide benefit for residents across the borough and promote cultural benefit, stronger communities and partnership working.
- 1.2 Each year, local community organisations are invited to apply for a small grant. The scheme is heavily oversubscribed for a total funding of £10,000 annually.
- 1.3 An evaluation of the scheme by the Voluntary Community Sector Team and the Cultural Enrichment Team, has indicated that the scheme is not currently functioning as effectively as it could and that improvements can be made.
- 1.4 This report sets out amendments to the scheme that will enable organisations to maximise the opportunities that a longer grant agreement (three-year small grants) provides, and it will reduce the council's administrative costs considerably.
- 1.5 The revised three-year grant will see increased investment in a smaller number of strategic festivals that provide borough wide benefit and meet the council's priorities. This will also increase transparency and reduce the administrative costs considerably.

## **2. Recommendations**

- 2.1 To agree that the Community Festivals Fund be changed to a small grants programme where applicants are commissioned by open competition on a three-year basis, subject to the budget being available year by year.
- 2.2 To agree to the revised eligibility and funding criteria that applicants seeking Community Festivals Fund support are required to meet the terms and conditions of the grant, including reporting annually on how the grant has been spent; as well as satisfactory confirmation of match funding annually (as set out in Appendix 1).
- 2.3 To approve the new grant agreement offer letter, the terms and conditions and payment schedule as set out in Appendix 2.

## **3. Background**

- 3.1 The Community Festivals Fund annual budget is currently £10,000. Funding is used to support a range of community festivals in the borough.
- 3.2 Under the Community Festivals Fund criteria, Islington based organisations can apply for a minimum grant of £1,500 and up to a maximum of £2,500. The scheme opens once a year for events in the summer and applications are assessed by officers against the published eligibility and selection criteria. Recommendations on awards are presented to the VCS Committee in Spring each year.
- 3.3 Applications are currently assessed against the published criteria which require applicants to demonstrate a commitment to provide events and activities that provide:

**Cultural Benefit:** In line with the Council's Arts Strategy 2017–20, "Inspiring Islington"; events will need to deliver high quality, innovative, community focused activities that:

- maximise access to and participation in cultural activities
- celebrate Islington's diversity
- improve, animate and interpret the physical environment
- promote community cohesion and a sense of place.

**Equality:** Festivals will promote community involvement and encourage people from a range of different backgrounds to participate. Festivals will recognise and value Islington's diverse communities, promote good relationships between people of different backgrounds and lifestyles and contribute to the Council's commitment to making Islington a fairer place for people to live, where discrimination and inequality are addressed.

These values will be visible in event programming by:

- ensuring that participating artists or components of the festival reflect and are attractive to the diversity of local people, cultures and lifestyles in Islington
- involving local people to define festival aims and objectives
- promoting understanding, tolerance and cohesion.

**Value for Money:** Islington Council is committed to providing value for money in all its services. Event costs should be realistic and clearly itemised with income matching expenditure. If you have organised festivals in previous years you should provide evidence of their success (e.g. press cuttings, photographs and any evaluation reports).

**Well-managed:** The festival organiser(s) will need to demonstrate that the event will be well managed; that appropriate consideration has been given to the impact and safety of their festival; and that organisers have the knowledge, skills and capacity to deliver the event independently and effectively

**Inclusive and accessible:** Activities should appeal to all the community and accessible and inclusive for Islington's most disadvantaged communities. Applications from organisations that are based in

areas of high deprivation will be particularly welcomed. Proposals should demonstrate a commitment to using environmentally friendly policies and practices.

We are particularly keen that festivals will attract people from the following groups (who can often feel excluded from these events) as well as people from across the Islington community, to actively take part in the festivals as audiences, participants and/or organizers:

- Disabled people
- Black, Asian, Minority Ethnic and Refugee communities
- Lesbian, gay, bisexual and transgender groups
- Older people
- Young people
- Children

Applicants will need to detail which of these groups will participate in the event and how they will encourage them to be involved. All festivals must be open and accessible to the general public and provide benefit across Islington, not just to the organisation's own members.

**Match Funding:** Applicants are advised to seek funding from more than one source. This may include contributions from the lead organisation itself as well as charities and trusts, business sponsorship, other local grant schemes, Arts Council England or the Heritage Lottery Fund. Applicants seeking Community Festivals Fund support must secure external funding for their event and not be solely reliant on funding from other council sources.

**Partnership Working:** Applicants are encouraged to work with other agencies and organisations that may be able to share costs, facilities and expertise, and support the involvement of participants or beneficiaries.

## 4. Assessment of Current Scheme

- 4.1 The Community Festivals Fund is generally oversubscribed for a very small pot of funding of £10,000 annually.
- 4.2 The administration of the Community Festivals Fund as an open annual competitive process has significant impact in terms of capacity for the Cultural Enrichment Team, taking up considerable staff time. The amount currently distributed to Community Festivals is £10,000. The ratio of administration to amount distributed poses the question of value for money and efficient use of public funds.
- 4.3 Feedback from previous applicants shows that existing lead organisations feel they can no longer under-write festival delivery and take on the burden of cash flow without confirmation of core funding. The current investment in Community Arts Festivals is being agreed 'too late' to make the most of this contribution in levering in additional external funding.
- 4.4 The audience reach of community festivals varies significantly but this is not reflected in level of council funding each festival is awarded currently.
- 4.5 The insecurity of funding has led to an increase in support from Council teams in ensuring the delivery of some of the festivals over the last year (Arts Service, Licensing, Highways, Housing, Economic Development and Greenspace) with council officers stepping in to manage emergency situations. It is anticipated that this will continue in 2020 and further support will be required for other festivals, which have uncertain management arrangements.

## **5. Proposed Amendments to the Scheme**

- 5.1 Based on demand and take-up of the festivals fund in previous years and the increasing pressures on the council to generate revenue to meet income targets, the following changes to the scheme are proposed:
- The total funding available for this grant programme will be £10,000 per year, for the period of three consecutive years; and the maximum grant available per application is up to £2,500 annually (total grant up to £7,500 for three years). The Council can only guarantee the second and third installments of the grant as long as sufficient funds are available. In the event that the Community Festivals Fund is no longer affordable, the Council is able to withdraw funding in years 2 and 3 respectively. It is possible that the indicative amounts allocated to successful organisations may therefore be reduced for future years.
  - Applications will be assessed competitively and recommendations made to Islington's Voluntary and Community Sector Committee on 31 March 2020 - and every three years thereafter. Applicants will be informed of the decisions of the Committee in writing from week commencing 6 April 2020.
  - The Council will pay the grant to successful applicants annually. The payment conditions are set out in Appendix 2, as follows:

The first payment of the Grant for the period April 2020 to March 2021 will be paid in advance, and subject to receipt of the signed Grant Offer Letter. Applicants will also need to send evidence of the following:

- Venue permission
  - Proof of Public Liability Insurance
  - Relevant entertainment licenses
  - Update on plans to liaise with the Council for stalls and marketing relevant to the Council.
- The second payment (period April 2021 to March 2022) and the third payment (period April 2022 to March 2023) of the Grant are conditional on the Council receiving and approving any additional monitoring information we have asked for and proof of match investment annually. Additionally, and in the event that the Community Festivals Fund is no longer affordable, the Council is able to withdraw funding in years 2 and 3 respectively. It is possible that the indicative amounts allocated to successful organisations may therefore be reduced for future instalments.

- 5.2 In addition, the following changes to the criteria and application process are proposed:

- Funding will be conditional on applicants liaising with the Council in order to guarantee that the Council have a presence at the festival. This includes Islington Council stalls and any marketing, publicity or information that would benefit Islington residents. Stalls should be provided free of charge to the Council. An update on any plans to liaise with Council departments must be provided to the Cultural Enrichment Team prior the festival each year.

## **6. Key Benefits**

- 6.1 The revised three-year grant would see increased investment in a smaller number of strategic festivals that provide borough wide benefit and meet the council's priorities. This will also increase transparency and reduce the administrative costs considerably.

- 6.2 Restricting the funds to a set number of festivals will ensure that small community sector organisations do not waste their time and efforts applying for a very small pot of funding which is oversubscribed.

- 6.3 It is also anticipated that key proposed changes to the current funding criteria terms and conditions would:
- Provide a level of equity of council support across Islington's festivals.
  - Rationalise officer support for festivals focusing on advice and guidance rather than heavy administration.
  - Enable lead organisations to make strategic use of the core funding to lever additional grant funding from public sources.
  - Improve delivery of key council outcomes by providing programmes of arts and community engagement with local residents in the months preceding the festival and opportunities for local residents to perform at the festivals. It will also enable the festivals to plan ahead more effectively.
  - Avoid last minute funding allocations.

## 7. Proposed Timetable

<b>A) New Scheme Developed</b>	
April 2018 – May 2019	Assessment of current scheme
17 June 2019	Proposal of new scheme presented to Leadership
End June – October 2019	Develop new scheme including sound criteria and guidelines, RIA, new grant agreements and T&C.
4 November 2019	VCS Committee meeting decision and launch after call in period

  

<b>B) New Scheme Implemented – First Three-Year Round</b>	
11 November 2019 – 15 January 2020	Marketing/communication of new scheme to the arts and voluntary and community sectors including timetable for applications. Advice sessions to the sector in place.
17 January 2020	Application window opens for 6 weeks
21 February 2020	Application window closes
w/c 24 February 2020	Assessment and shortlisting of applications by panel
31 March 2020	VCS Committee decisions on three year small grants awards

## 8. Implications

### 8.1 Financial implications

- 8.1.1 Funding available to support festivals outlined in this report is £10,000 annually. In the event that The Community Festivals Fund is no longer affordable, the Council is able to withdraw funding in years 2 and 3 respectively. It is possible that the indicative amounts allocated to successful organisations may therefore be reduced for future years.
- 8.1.2 The revised eligibility and selection criteria will result in the provision of longer term grants to a smaller number of key strategic festivals in Islington. This will reduce the amount of grant administration time for both applicants and Council officers, reduce multiple applications to Festivals Fund and Local Initiatives Fund for single events, support groups to apply for external funding (through a higher level of Council match funding support) and better ensure that grant funding contributes to the Council's wider equalities, community cohesion and place-shaping objectives.

## **8.2 Legal Implications**

- 8.2.1 There are no legal implications arising from this proposal. Under Section 2 of the Local Government Act 2000, the Council has the power to give support to organisations in the voluntary and community sector to provide services that are likely to achieve the promotion or improvement of the economic, social or environmental well-being of residents within the local authority's area.

## **8.3 Environmental Implications**

- 8.3.1 The proposed change to how Community Festivals Fund grants are awarded is unlikely to have any significant environmental implications as the total amount of funding being awarded (and overall number of events being supported) will not change.

## **8.4 Residents Impact Assessment**

- 8.4.1 The council must, in the exercise of its functions, have due regard to the need to eliminate discrimination, harassment and victimisation, and to advance equality of opportunity, and foster good relations, between those who share a relevant protected characteristic and those who do not share it (section 149 Equality Act 2010). The council has a duty to have due regard to the need to remove or minimise disadvantages, take steps to meet needs, in particular steps to take account of disabled persons' disabilities, and encourage people to participate in public life.

- 8.4.2 The council must have due regard to the need to tackle prejudice and promote understanding and when considering proposals, the VCS Committee will take relevant equalities implications into account.

- 8.4.3 The Community Festivals Fund provides resources for local projects which directly meet the needs of local residents, many of whom are from groups with protected characteristics. It enables some of Islington's poorest communities to access community-based services and activities and allows provision to be developed locally which can reach groups of residents that may not otherwise be supported.

- 8.4.4 A Resident Impact Assessment was completed on 11 September 2019 and it is included in Appendix 5 of this report.

- 8.4.5 The RIA will be published and can be accessed on the Islington Community Festivals Fund webpage in the Council's Website <https://www.islington.gov.uk/libraries-arts-and-heritage/arts/events-funding-and-space/islington-community-festival-fund>

## **9 Conclusion and reasons for recommendations**

- 9.1 The Community Festivals Fund provides an opportunity for the Council to support local organisations to develop and deliver a range of events. The proposed three-year grant will see increased investment in a smaller number of strategic festivals that provide borough wide benefit and meet the council's priorities. This will also increase transparency and reduce the administrative costs considerably.

**Appendices:** Appendix 1 - Community Festivals Small Grants Programme 2020-23 – Funding Criteria and Guidance notes  
Appendix 2 – Grant offer letter and terms and conditions of funding  
Appendix 3 – Community Festivals Small Grants 2020-23 - Application Form  
Appendix 4 - Community Festivals Small Grants 2020-23 - Evaluation Form  
Appendix 5 – Residents Impact Assessment

**Background papers:** None

**Final report clearance:**

Signed by: Executive Member for Community Development

Date: 22 October 2019



Received by: Head of Democratic Services

Date:

**Report Author:**

Angeles Gordo  
Arts Partnerships Officer

T: 020 7527 5243  
E: angeles.gordo@islington.gov.uk

**Attach appendices as follows:**

Appendix 1 - Community Festivals Small Grants Programme 2020-23 – Funding Criteria and Guidance notes

Appendix 2 – Grant offer letter and terms and conditions of funding

Appendix 3 – Community Festivals Small Grants 2020-23 - Application Form

Appendix 4 - Community Festivals Small Grants 2020-23 - Evaluation Form

Appendix 5 – Residents Impact Assessment

## Community Festivals Fund Small Grants Programme 2020 - 2023 Funding Criteria and Guidance Notes

### About this guidance

The Community Festivals Small Grants Programme will offer financial support to local arts, culture, voluntary, community and faith organisations, or consortia of organisations to deliver festivals in the borough. The total funding available for this grant programme will be £10,000 annually, for the period of three consecutive years; and the maximum grant available per successful applicant is up to £2,500 annually (totaling grants of up to £7,500 for the three years).

The deadline for applications is **12 noon Wednesday 26 February 2020**. All applications should be submitted via email to [culture@islington.gov.uk](mailto:culture@islington.gov.uk) before this deadline. Any applications received after the deadline will not be accepted.

Applications will be assessed competitively and recommendations made to Islington's Voluntary and Community Sector Committee on 31 March 2020. Applicants will be informed of the decisions of the Committee in writing from week commencing 6 April 2020.

Applicants are strongly encouraged to read the following eligibility and selection criteria. We will be looking to fund and work in partnership with organisations that can help us to achieve the priorities outlined below.

### A. Eligibility Criteria

- Funding is restricted to arts, culture, voluntary, community and faith organisations based in Islington.
- Organisations can only apply for funding for one festival in the three-year grant round.
- Each festival will be eligible for one award. Where a number of organisations are contributing different elements of a festival they should work together to submit one application.
- The following are not eligible for funding: events of a political nature; events promoting a religious doctrine; fundraising events, including fundraising for charities; events viewed as offensive or defamatory; profit-making organisations; individuals.
- Community Festivals Fund applicants must show they have secured external funding for their event and will not be solely reliant on funding from Islington Council.
- Festival applications must demonstrate how they will provide borough-wide benefit for Islington residents.
- Small community events primarily of benefit to local neighbourhoods or specific ward areas are not eligible to apply to the Community Festivals Fund but can contact [LocallInitiativesFund@islington.gov.uk](mailto:LocallInitiativesFund@islington.gov.uk) to discuss eligibility to apply for [Local Initiatives Funding](#).

## **B. Selection Criteria**

The Community Festivals Fund aims to support organisations based in Islington to deliver high quality, innovative, community focused festivals that promote community cohesion, access, cultural benefit, and partnership working. Events will need to deliver high quality, innovative, community focused activities that benefit our residents. Applicants will need to show that the proposed event meets *all* of the following funding criteria:

### **1. Cultural Benefit**

Events will need to deliver high quality and community focused activities that:

- maximise access to and participation in cultural activities
- celebrate Islington's diversity
- improve, animate and interpret the physical environment
- promote community cohesion and a sense of place.

### **2. Equality and Diversity**

Festivals will promote community involvement and encourage people from a range of different backgrounds to participate. Festivals will recognise and value Islington's diverse communities, promote good relationships between people of different backgrounds and lifestyles and contribute to the Council's commitment to making Islington a fairer place for people to live, where discrimination and inequality are addressed.

These values will be visible in event programming by:

- ensuring that participating artists or components of the festival reflect and are attractive to the diversity of local people, cultures and lifestyles in Islington
- involving local people to define festival aims and objectives
- promoting understanding, tolerance and cohesion.

### **3. Value for Money**

Islington Council is committed to providing value for money in all its services. Event costs should be realistic and clearly itemised with income matching expenditure. If you have organised festivals in previous years you should provide evidence of their success (e.g. press cuttings, photographs and any evaluation reports).

### **4. Well-managed**

The festival organiser(s) will need to demonstrate that the event will be well managed; that appropriate consideration has been given to the impact and safety of their festival; and that organisers have the knowledge, skills and capacity to deliver the event independently and effectively.

### **5. Inclusive and accessible**

Activities should be open to all the community and accessible and inclusive for Islington's most disadvantaged communities. Applications from organisations that are based in areas of high deprivation will be particularly welcomed. Proposals should demonstrate a commitment to using environmentally friendly policies and practices.

We are particularly keen that festivals will attract people from the following groups (who can often feel excluded from these events) as well as people from across the Islington community, to actively take part in the festivals as audiences, participants and/or organizers:

- Disabled people
- Black, Asian, Minority Ethnic and Refugee communities
- Lesbian, gay, bisexual and transgender groups
- Older people
- Young people
- Children

Applicants will need to detail which of these groups will participate in the event and how they will encourage them to be involved. All festivals must be open and accessible to the general public and provide benefit across Islington, not just to the organisation's own members.

## **6. Match Funding**

Applicants are required to seek funding from more than one source. This may include contributions from the lead organisation itself as well as charities and trusts, business sponsorship, other local grant schemes, Arts Council England or the Heritage Lottery Fund. Applicants seeking Community Festivals Fund support must secure external funding for their event and not be solely reliant on funding from other council sources.

## **7. Partnership Working**

Applicants are encouraged to work with other agencies and organisations that may be able to share costs, facilities and expertise, and support the involvement of participants or beneficiaries.

Funding will be conditional on applicants liaising with the Council in order to guarantee that the Council have a presence at the festival. This includes Islington Council stalls and any marketing, publicity or information that would benefit Islington residents. Stalls should be provided free of charge to the Council. An update on any plans to liaise with Council departments must be provided to the Cultural Enrichment Team prior to the festival each year.

## **8. Licensing and Public Protection**

Applicants will need to comply with the following public protection requirements.

- **Venue Permissions:** You will need to obtain written permission from the owner of the space you are using, whether you choose a school, a community centre, an estate or other open space, and attach a copy to your application.
- **Public Liability Insurance:** Funding will be conditional on you obtaining sufficient public liability insurance. You may be able to arrange cover through your existing insurer. You must include the cost of insurance premiums in your budget.
- **Entertainment Licensing:** If you are putting on any form of entertainment, such as live or recorded music, film or video, a disco, bands, or live performance, you will need to apply for an entertainment licence. Applications for a licence need to be received at least 28 days in advance of the event. For all enquiries about this contact the Council's Licensing Team on [licensing@islington.gov.uk](mailto:licensing@islington.gov.uk) or telephone 0207 527 3031.
- **First Aid:** You will need to arrange First Aid cover for your event. If you do not already have a trained first aider, a representative from your organisation must complete training or you will need to hire first aid support for the festival.

## C. Receiving a Grant

### Grant Agreements

In order to receive a grant you will need to comply with the terms and conditions of our grant agreement. This agreement will run in a three-year basis, with funding agreements reviewed each year.

Should your organisation breach any of the terms of the grant agreement the council may consider terminating the grant funding agreement.

Please note that the Council can only guarantee the second and third installments of the grant as long as sufficient funds from the Council's Corporate Budget are available. In the event that the Community Festivals Fund is no longer affordable, the Council is able to withdraw funding in years 2 and 3 respectively. It is possible that the indicative amounts to successful organizations may therefore be reduced for future instalments.

### Payment Conditions

We will pay the grant to successful applicants annually. The payment conditions are set out in the "Payment Schedule" below.

- a) The first payment of the Grant for the period April 2020 to March 2021 will be paid in advance, and subject to receipt of the signed Grant Offer Letter. You will also need to send evidence of the following:
  - Venue permission
  - Proof of Public Liability Insurance
  - Relevant entertainment licenses
  - Update on plans to liaise with the Council for stalls and marketing relevant to the Council.
- b) The second payment (period April 2021 to March 2022) and the third payment (period April 2022 to March 2023) of the Grant are conditional on the Council receiving and approving any additional monitoring information we have asked for and proof of match investment annually. Please note the dates listed in the payment schedule refer to when we expect you to submit the information to meet the relevant conditions by and submit your invoice, and do not indicate when we will send a payment. It will normally take up to 30 working days to process and release funds.

### Payment Schedule

Instalment	Amount	Payment Conditions	Payment details
First	£x,xxx	<ul style="list-style-type: none"><li>• Receipt of signed Terms and Conditions/Grant Offer letter.</li><li>• Receipt of correctly completed invoice.</li><li>• You will also need to send proof of the following:<ul style="list-style-type: none"><li>- Venue permission</li><li>- Proof of Public Liability Insurance</li><li>- Relevant entertainment licenses</li></ul></li></ul>	Within 30 days of receipt of invoice and all conditions met

		<ul style="list-style-type: none"> <li>- Update on plans to liaise with the Council for stalls and other publicity</li> </ul>	
Second	£x,xxx	<ul style="list-style-type: none"> <li>• Receipt of correctly completed invoice.</li> <li>• Receipt of April 2020 – March 2021 activity evaluation report.</li> <li>• Receipt of confirmation satisfactory to the Council of match funding.</li> <li>• You will also need to send proof of the following: <ul style="list-style-type: none"> <li>- Venue permission</li> <li>- Proof of Public Liability Insurance</li> <li>- Relevant entertainment licenses</li> <li>- Update on plans to liaise with the Council for stalls and other publicity</li> </ul> </li> </ul>	<p>Within 30 days of receipt of invoice and all conditions met</p> <p>Due: Between April 2021 and March 2022</p>
Third	£x,xxx	<ul style="list-style-type: none"> <li>• Receipt of correctly completed invoice.</li> <li>• Receipt of April 2021 – March 2022 activity evaluation report.</li> <li>• Receipt of confirmation satisfactory to the Council of match funding.</li> <li>• You will also need to send proof of the following: <ul style="list-style-type: none"> <li>- Venue permission</li> <li>- Proof of Public Liability Insurance</li> <li>- Relevant entertainment licenses</li> <li>- Update on plans to liaise with the Council for stalls and other publicity</li> </ul> </li> </ul>	<p>Within 30 days of receipt of invoice and all conditions met</p> <p>Due: Between April 2022 and March 2023</p>

## Activity Reporting

Organisations awarded a grant will be required to complete a report back form annually to provide information on how the grant has been spent. The form must be submitted to the Council no later than 31 March each year. Through this monitoring organisations will be required to demonstrate how they are delivering against the activities proposed in their application.

We will ensure that you have a named officer in the Cultural Enrichment Team. This person is available for advice, guidance and support. In return, we will ask you to keep us up-to date of any organizational changes that may affect to fulfill your grant obligations. Organisations working with children and vulnerable adults will be subject to onsite quality and safety audits; these would normally be scheduled, but may be unannounced if the council believes it has reasonable grounds for doing so.

## **Publicity**

The Council will publish details of grant awards and may include information about funded activity in council publications. Islington Council's support of the event through the Community Festivals Fund should be acknowledged in any publicity or information relating to the activity for which the funding has been awarded by displaying the Islington logo on all festival publicity. This will be sent to you separately, together with guidance on its use, should your application be successful.

## **Safeguarding**

Applicants must comply with relevant legislation regarding the activities being delivered:

- Where projects will involve event team members working alone with children, young people or vulnerable adults, the relevant lead event staff must have up to date Enhanced DBS (Disclosure and Barring Service) checks.
- Staff and volunteers should be aware of who to contact if they are concerned a vulnerable adult is being abused or if they have concerns about a child or young person's welfare.
- Organisations/projects providing services or activities specifically for children/young people under 18 years or vulnerable adults must have in place appropriate safeguarding policies and procedures. These should be in line with Islington, London and national safeguarding policy and have been reviewed by the event organiser's management committee within the last two years.

## **Data Protection**

Applicants must comply with the requirements of the Data Protection Act 2018 (DPA) and the General Data Protection Regulation (GDPR).

## **D. How to submit your application**

Please email your completed application form to [culture@islington.gov.uk](mailto:culture@islington.gov.uk) by **noon Wednesday 26 February 2020**.

Applications can also be posted to:

Angeles Gordo  
Cultural Enrichment Team  
Employment Skills and Culture  
2nd Floor  
222 Upper Street  
London N1 1XR

Phone: 020 7527 5243



Grant Offer Letter between  
**London Borough of Islington**  
and  
**[Name Organisation]**

Grant Offer for Community Festivals in relation to:  
April 2020 to March 2023

Date: [Insert date]

Dear [Name]

I am writing to offer [name of organisation] a grant of up to £x,xxx (e.g. Two thousand five hundred pounds) towards the delivery of [Name of Festival] for the year April 2020 - March 2021.

The Council will determine at its sole discretion the amounts (if any) which will be paid for the subsequent years of the agreement April 2021 to March 2022 and April 2022 to March 2023.

Please note that the amounts are indicative. The Council can only guarantee the second and third installments of the grant as long as sufficient funds from the Council's Corporate Budget are available. In the event that the Community Festivals Fund is no longer affordable, the Council is able to withdraw funding in years 2 and 3 respectively. It is possible that the indicative amounts to successful organizations may therefore be reduced for future instalments.

The Community Festivals Grants Programme is subject to the Council's standard terms and conditions for small grants and the additional conditions set out in this letter.

## **Islington Community Festivals – Terms and Conditions**

The Community Festivals Fund aims to support organisations based in Islington to deliver high quality, innovative, community focused festivals that promote community cohesion, access, cultural benefit, and partnership working. Events will need to deliver high quality, innovative, community focused activities that:

### **Cultural Benefit:**

- maximise access to and participation in cultural activities
- celebrate Islington's diversity
- improve, animate and interpret the physical environment
- promote community cohesion and a sense of place.

**Diversity:** Festivals will promote community involvement and encourage people from a range of different backgrounds to participate. Festivals will recognise and value Islington's diverse communities, promote good relationships between people of different backgrounds and lifestyles and contribute to the Council's commitment to making Islington a fairer place for people to live, where discrimination and inequality are addressed.

These values will be visible in event programming by:

- ensuring that participating artists or components of the festival reflect and are attractive to the diversity of local people, cultures and lifestyles in Islington
- involving local people to define festival aims and objectives
- promoting understanding, tolerance and cohesion.

**Value for Money:** Islington Council is committed to providing value for money in all its services. Event costs should be realistic and clearly itemised with income matching expenditure. If you have organised festivals in previous years you should provide evidence of their success (e.g. press cuttings, photographs and any evaluation reports).

**Well-managed:** The festival organiser(s) will need to demonstrate that the event will be well managed; that appropriate consideration has been given to the impact and safety of their festival; and that organisers have the knowledge, skills and capacity to deliver the event independently and effectively.

**Inclusive and accessible:** Activities should be open to all the community and accessible and inclusive for Islington's most disadvantaged communities. Applications from organisations that are based in areas of high deprivation will be particularly welcomed. Proposals should demonstrate a commitment to using environmentally friendly policies and practices.

We are particularly keen that festivals will attract people from the following groups (who can often feel excluded from these events) as well as people from across the Islington community, to actively take part in the festivals as audiences, participants and/or organizers:

- Disabled people
- Black, Asian, Minority Ethnic and Refugee communities
- Lesbian, gay, bisexual and transgender groups
- Older people
- Young people
- Children

Applicants will need to detail which of these groups will participate in the event and how they will encourage them to be involved. All festivals must be open and accessible to the general public and provide benefit across Islington, not just to the organisation's own members.

**Match Funding:** Applicants are required to seek funding from more than one source. This may include contributions from the lead organisation itself as well as charities and trusts, business sponsorship, other local grant schemes, Arts Council England or the Heritage Lottery Fund. Applicants seeking Community Festivals Fund support must secure external funding for their event and not be solely reliant on funding from other council sources.

**Partnership Working:** Applicants are encouraged to work with other agencies and organisations that may be able to share costs, facilities and expertise, and support the involvement of participants or beneficiaries.

Funding will be conditional on applicants liaising with the Council to guarantee that the Council have a presence at the festival. This includes Islington Council stalls and any marketing, publicity or information that would benefit Islington residents. Stalls should be provided free of charge to the Council. An update on any plans to liaise with Council departments must be provided to the Cultural Enrichment Team prior to the festival each year.

## **Agreed activity**

The Community Festivals Small Grants Terms and Conditions of Funding are intended to:

- ensure that funding is spent for the purposes for which it is given;
- make certain that the Council is informed promptly of any significant changes in projects being supported; and
- ensure that the Council receives a proper account of the outcome of the project.

We expect you to complete the activity as set out in the Community Festivals Small Grants Programme application form ([attached](#)). We recognize that, occasionally, timelines or specific activity may change and we require you to agree any changes to your programme's activity or milestones with the Council. If for any reason any substantial changes are needed to the use of funding, prior written permission for the change must be obtained from the Council.

## **Payment Conditions**

We will pay the Grant annually. The payment conditions and timetable are set out in the Payment Schedule below and as follows:

- a) The first payment of the Grant for the period April 2020 to March 2021 will be paid in advance, and subject to receipt of the signed Grant Offer Letter. You will also need you to send evidence of the following:
- Venue permission
  - Proof of Public Liability Insurance
  - Relevant entertainment licenses
  - Update on plans to liaise with the Council for stalls and marketing relevant to the Council.
- b) The second payment (period April 2021 to March 2022) and the third payment (period April 2022 to March 2023) of the Grant are conditional on the Council receiving and approving any additional monitoring information we have asked for and proof of match investment annually. Please note the dates listed in the payment schedule refer to when we expect you to submit the information to meet the relevant conditions by and submit your invoice, and do not indicate when we will send a payment. It will normally take up to 30 working days to process and release funds.

Please also note that the amounts are indicative. The Council can only guarantee the second and third installments of the grant as long as sufficient funds are available. In the event that the Community Festivals Fund is no longer affordable, the Council is able to withdraw funding in years 2 and 3 respectively. It is possible that the indicative amounts to successful organizations may therefore be reduced for future instalments.

### **Payment Schedule**

<b>Instalment</b>	<b>Amount</b>	<b>Payment Conditions</b>	<b>Payment details</b>
First	£x,xxx	<ul style="list-style-type: none"> <li>• Receipt of signed Terms and Conditions/Grant Offer letter.</li> <li>• Receipt of correctly completed invoice.</li> <li>• You will also need to send proof of the following:               <ul style="list-style-type: none"> <li>- Venue permission</li> <li>- Proof of Public Liability Insurance</li> <li>- Relevant entertainment licenses</li> <li>- Update on plans to liaise with the Council for stalls and other publicity</li> </ul> </li> </ul>	Within 30 days of receipt of invoice and all conditions met

Second	£x,xxx	<ul style="list-style-type: none"> <li>• Receipt of correctly completed invoice.</li> <li>• Receipt of April 2020 – March 2021 activity evaluation report.</li> <li>• Receipt of confirmation satisfactory to the Council of match funding.</li> <li>• You will also need to send proof of the following:           <ul style="list-style-type: none"> <li>- Venue permission</li> <li>- Proof of Public Liability Insurance</li> <li>- Relevant entertainment licenses</li> <li>- Update on plans to liaise with the Council for stalls and other publicity</li> </ul> </li> </ul>	<p>Within 30 days of receipt of invoice and all conditions met</p> <p>Due: Between April 2021 and March 2022</p>
Third	£x,xxx	<ul style="list-style-type: none"> <li>• Receipt of correctly completed invoice.</li> <li>• Receipt of April 2021 – March 2022 activity evaluation report.</li> <li>• Receipt of confirmation satisfactory to the Council of match funding.</li> <li>• You will also need to send proof of the following:           <ul style="list-style-type: none"> <li>- Venue permission</li> <li>- Proof of Public Liability Insurance</li> <li>- Relevant entertainment licenses</li> <li>- Update on plans to liaise with the Council for stalls and other publicity</li> </ul> </li> </ul>	<p>Within 30 days of receipt of invoice and all conditions met</p> <p>Due: Between April 2022 and March 2023</p>

### Record keeping and accounts

- Full financial records must be kept and evidence of expenditure must be provided if requested by the Council (e.g. copies of receipts, invoices etc).
- Accounts must be independently audited/inspected as required by legislation at the end of the financial year.
- Records and information must be made available for inspection by the Council at any reasonable time.

## **Activity Reporting**

Organisations must complete a report back form annually to provide information on how the grant has been spent. The form ([see appendix/schedule x](#)) must be submitted to the Council no later than 31 March each year.

## **Publicity**

The Council will publish details of grant awards and may include information about funded activity in council publications. Islington Council's support of the event through the Community Festivals Fund should be acknowledged in any publicity or information relating to the activity for which the funding has been awarded.

## **Equalities**

All organisations must comply with equalities legislation and must promote equalities and good community relations in all areas of its work and the activities for which the grant has been awarded.

## **Safeguarding**

Applicants must comply with relevant legislation regarding the activities being delivered:

- Where projects will involve event team members working alone with children, young people or vulnerable adults, the relevant lead event staff must have up to date Enhanced DBS (Disclosure and Barring Service) checks.
- Staff and volunteers should be aware of who to contact if they are concerned a vulnerable adult is being abused or if they have concerns about a child or young person's welfare.
- Organisations/projects providing services or activities specifically for children/young people under 18 years or vulnerable adults must have in place appropriate safeguarding policies and procedures. These should be in line with Islington, London and national safeguarding policy and have been reviewed by the event organiser's management committee within the last two years.
- Organisations working with children and vulnerable adults will be subject to onsite quality and safety audits; these would normally be scheduled, but may be unannounced if the council believes it has reasonable grounds for doing so.

## **Data Protection**

Applicants must comply with the requirements of the Data Protection Act 2018 (DPA) and the General Data Protection Regulation (GDPR).

## **Accepting our Offer**

To accept our offer, please arrange for an authorized person to sign two copies of this grant offer letter, keep one copy and return the other copy to:

Cultural Enrichment Team  
Employment, Skills and Culture  
Islington Council  
2<sup>nd</sup> Floor 222 Upper Street  
London  
N1 1XR

If you have any queries relating this Grant Offer please email [culture@islington.gov.uk](mailto:culture@islington.gov.uk)

## **Signatures**

I accept the offer of the grant. I have read and understand the terms and conditions set out in this document and agree to adhere to them.

The grant agreement between the Council and the Grant recipient comprises the schedules attached to this Grant Offer and the Terms and Conditions. Please note that the Council reserves the right to claim back any of the grant awarded through the Community Festivals Fund where the organisation ceases to operate; the need for the funding no longer exists; the funding has not been used for the purpose it was given; the terms and conditions of funding are broken; or it is discovered that the supporting documents submitted by the organisation gave false or misleading information.

Signed on behalf of

**Event Title:**

**Name of Organisation:**

**Signed by:** \_\_\_\_\_

(Signature or authorized representative)

**Print name:**

**Position in organisation:**

**Date:**



## Islington Community Festivals Small Grants Programme 2020 - 2023 Application Form

### 1. CONTACT DETAILS

Organisation:	
Primary Contact:	
Position within organisation:	
Address:	
Tel:	Email:
Website:	

### 2. FESTIVAL DETAILS

Name of Community Festival:
Festival Date(s) please provide dates for the event in 2020/21 and estimates for 2021/22 and 2022/23
- 2020/21 event dates: - 2021/22 event dates: - 2022/23 event dates:
Festival Times (start and end):
Venue(s):
Expected audience (annually):

---

**Brief description of the festival:**

(Include details of the purpose of the festival, how it will provide borough-wide benefit, key highlights or features of the festival, types of entertainment and stalls expected, and any other relevant information)

### 3. SUMMARY BUDGET

Please indicate all expenditure for your project and any additional income you may have received to support the delivery of your project in 2020-2021.

Key things to remember:

- Your budget has to balance (your income needs to be the same as your expenditure).
- Please break down your figures clearly so we can see how you have worked out costs.
- Your expenditure should be for the total cost of the activity you are applying to do.
- Please feel free to add extra lines to the budget breakdown below (if required).

Please state the total amount you are requesting from Festivals Fund annually:  
(max. grant £2,500)

#### EXPENDITURE

Expenditure Heading (for the financial year Mar 2020 - Apr 2021)	Details	Amount £
<b>Total Project Expenditure</b>		

#### INCOME

Income Heading	Details	Status: Expected or Confirmed?	Amount £
Request from Islington Community Festivals Fund (for the financial year Mar 2020 - Apr 2021 )			
<b>Total Project Income</b>			

#### IN-KIND SUPPORT

Please describe any in-kind support you will provide (or have secured) to deliver the project in 2020-21.

Details	Expected or Confirmed?	Amount £
<b>Total In-Kind Support</b>		

**Please specify how your festival meets each of the following six selection criteria. Please provide as much detail as possible for each section:**

(when completing this section please make sure you refer to the *Community Festivals Grants - Eligibility and Selection Criteria*)

**1. Cultural Benefit:**

**2. Equality:**

**3. Value for money:**

**4. Well-managed:**

**5. Inclusive and accessible – particular focus on disadvantaged and BAMER groups:**

**6. Match funding - please detail what external funding you are seeking or have confirmed for your event:**

**7. Partnership working - please include information on your plans to liaise with the council for council's stalls at the event:**

**Please provide details of your proposed venue or location, and details of relevant insurance and licences required** (successful applicants will need to provide proof of this information before any agreed funding can be released)

1. Proposed venue and confirmation of venue permission
2. Proof and value of Public Liability Insurance required
3. Details of relevant entertainment licenses required

## **DECLARATION**

By signing this form you agree to the following:

We will use this application form and the other information you give us, including any personal information, for the following purposes:

- To decide whether to commission your organisation to deliver the project described as part of the Islington Community Festivals programme
- To hold in our database and use for statistical purposes

I confirm that the organisation named on this application has given me the authority to sign this application on its behalf.

I confirm that the activity in the application falls within the powers of the organisation's constitution or memorandum and articles of association (the legal document setting out the rules governing the organisation).

I confirm that, as far as I know, the information in this application is true and correct.

Signed on behalf of

**Event Title:**

**Name of Organisation:**

**Signed by:** \_\_\_\_\_

**Print name:**

**Position in organisation:**

**Date:**

## **HOW TO SUBMIT YOUR APPLICATION**

Please email your completed application form to [culture@islington.gov.uk](mailto:culture@islington.gov.uk) by **12 noon Wednesday 26 February 2020**.

Applications can also be posted to:

Angeles Gordo  
Cultural Enrichment Team  
Employment Skills and Culture  
2nd Floor  
222 Upper Street  
London N1 1XR

If you have any queries, please contact Angeles Gordo on 020 7527 5243.



## **COMMUNITY FESTIVALS FUND**

### **SMALL GRANTS PROGRAMME - ANNUAL EVALUATION FORM**

Islington Council asks all organisations funded through the Community Festival Fund to provide quantitative and qualitative data for their event. Please complete and return the attached pro-forma report to [culture@islington.gov.uk](mailto:culture@islington.gov.uk) by **31 March each year**. Thank you.

<b>Festival Name:</b>	
<b>Organisation:</b>	
<b>Date of the festival:</b>	
<b>Times of the festival: (start and finish)</b>	
<b>Location/Venue (s):</b>	
<b>Primary Contact:</b>	
<b>Position within organisation:</b>	
<b>Address:</b>	
<b>Telephone:</b>	
<b>Email:</b>	

**How many people do you estimate participated in the event? (please provide numbers, not percentages)**

Paid staff:

Volunteers:

Artists:

Participants\*:

Audience (live):

Audience (online):

Total:

\*Please collect Equalities Data (Section C) from all participants where relevant.

**Details of the results of your activity**

Number of event performance or exhibition days:

Number of sessions for education/training or participation:

**A) EVALUATION**

- 1. Please provide an overview of your festival, what activities you delivered, and how you feel it went.**

<b>2. Who were the key partners involved in your project? (e.g. arts companies, artists, youth projects, schools and other any groups or organisations)</b>
<b>3. What methods did you use to reach and engage participants? What method(s) did you feel worked especially well? Please send us examples of your publicity – for example publicity leaflets, photographs, press cuttings, video or other material you think will be useful for the council's records.</b>
<b>4. How did you ensure that the priority groups detailed in your application were reached?</b>
<b>5. How did participants benefit from the event?</b>
<b>6. What were the main achievements and successes of your event?</b>
<b>7. What were the main challenges or difficulties that you faced?</b>

<b>8. Please tell us which council departments you invited to participate at the event.</b>
<b>9. We would be interested to hear feedback from participants, artists and audiences if you have it. Please include this with your report.</b>

## B. STATEMENT OF INCOME AND EXPENDITURE

Please provide a final breakdown of your income and expenditure (attach your project budget spreadsheet if this is easier)

Key things to remember:

- Your budget has to balance (your income needs to be the same as your expenditure).
- Please break down your figures clearly so we can see how you have worked out costs.
- Your expenditure should be for the total cost of the activity.
- Please feel free to add extra lines to the budget breakdown below (if required).

Please state the total amount allocated from the Community Festivals Fund annually:

£

### EXPENDITURE

Expenditure Heading	Description	Amount £
<b>Total Project Expenditure</b>		

### INCOME

Income Heading	Description	Amount £
Award from Festivals Fund Annually		
<b>Total Project Income</b>		

### IN-KIND SUPPORT

Please describe any in-kind support you had to deliver the event

In-Kind Heading	Description	Amount £
<b>Total In-Kind Support</b>		

## C. PARTICIPANT/AUDIENCE EQUALITIES MONITORING INFORMATION FORM

Please provide a breakdown of the demographic of the participants/audience of your event.

**Gender:**

Female:

Male:

Trans:

**Age:**

Under 16:

16 -24:

25 -44:

45-64:

65+:

**Disability:** Estimate the number of disabled people or people who has a long-term illness (e.g. cancer, diabetes, mental health condition) who participated in the event:

**Ethnicity:** Please provide a breakdown of the ethnicity of participants attending your event.

Please enter numbers below.

- **White** (*British; Irish; Turkish/Turkish Cypriot; Greek/Greek Cypriot; Kurdish; Gypsy/Traveller; Any other white background*):
- **Black or Black British** (*Caribbean; Somali; Eritrean; Nigerian; Ghanaian; Other African; Any other black background*):
- **Mixed** (*White and black Caribbean; White and black African; White and Asian; Any other mixed background*):
- **Asian or Asian British** (*Indian; Pakistani, Bangladeshi; Chinese; Any other Asian background*):
- **Other Ethnic Groups** (*Arab; Latin American; Any other background*):

#### **D. DECLARATION**

I request the next instalment payment of our festival grant. I confirm that to the best of my knowledge and belief the information provided and assessments made on this form are true and accurate and that we have complied with the conditions attached to the grant.

Name:	
Position:	
Signature:	Date:

**Please return to:**

**Angeles Gordo  
Cultural Enrichment Team  
Employment, Skills and Culture  
2<sup>nd</sup> Floor, 222 Upper Street  
London N1 1XR**

Email: [culture@islington.gov.uk](mailto:culture@islington.gov.uk)  
Phone: 020 7527 5243

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## Resident Impact Assessment

**Title of policy, procedure, function, service activity or financial decision: Community Festivals Fund small grants**

**Service Area: Employment, Skills and Culture**

### 1. What are the intended outcomes of this policy, function etc?

The Community Festivals Fund provides resources for local projects which directly meet the needs of local residents, many of whom are from groups with protected characteristics. It enables some of Islington's poorest communities to access community-based services and activities and allows provision to be developed locally which can reach groups of residents that may not otherwise be supported.

#### Proposal

It is proposed that the Community Festivals Fund be changed from an annual open competition to a grant programme where applicants are commissioned on a multi-year basis (3 year rounds) yet still required to report annually on the previous year's activities.

#### Key benefits

The revised three-year grant would see increased investment in a smaller number of strategic festivals that provide borough wide benefit and meet the council's priorities. This will also increase transparency and reduce the administrative costs considerably.

Restricting the funds to a set number of festivals will ensure that small community sector organisations do not waste their time and efforts applying for a very small pot of funding which is oversubscribed.

It is also anticipated that key proposed changes to the current funding criteria terms and conditions would:

- Provide a level of equity of council support across Islington's festivals.
- Rationalise officer support for festivals focusing on advice and guidance rather than heavy administration.
- Enable lead organisations to make strategic use of the core funding to lever additional grant funding from public sources.
- Improve delivery of key council outcomes by providing programmes of arts and community engagement with local residents in the months preceding the festival and opportunities for local residents to perform at the festivals. It will also enable the festivals to plan ahead more effectively.

- Avoid last minute funding allocations

### **Timetable**

The proposal was presented at the Leadership Group meeting on 17 June 2019. It was agreed the Cultural Enrichment Team will write a paper to propose the changes to VCS Committee 4 November 2019 so recommendations can be implemented for festivals in the Summer 2020.

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## **2. Resident Profile**

Who is going to be impacted by this change i.e. residents/service users/tenants? Please complete data for your service users. If your data does not fit into the categories in this table, please copy and paste your own table in the space below. Please refer to **section 3.3** of the guidance for more information.

		Borough profile	Service User profile
		<b>Total: 206,285</b>	<b>All groups</b>
Gender	Female	51%	51%
	Male	49%	49%
Age	Under 16	32,825	32,825
	16-24	29,418	29,418
	25-44	87,177	87,177
	45-64	38,669	38,669
	65+	18,036	18,036
Disability	Disabled	16%	16%
	Non-disabled	84%	84%
Sexual orientation	LGBT	No data	No data
	Heterosexual/straight	No data	No data
Race	BME	52%	52%
	White	48%	48%
Religion or belief	Christian	40%	40%
	Muslim	10%	10%
	Other	4.5%	4.5%
	No religion	30%	30%
	Religion not stated	17%	17%

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## **3. Equality impacts**

With reference to the [guidance](#), please describe what are the equality and socio-economic impacts for residents and what are the opportunities to challenge prejudice or promote understanding?

The revised three-year grant would see increased investment in a smaller number of strategic festivals that provide borough wide benefit and meet the council's priorities i.e. by providing programmes of arts and community engagement with local residents in the

months preceding the festival and opportunities for local residents to perform at the festivals. It will also enable the festivals to plan ahead engagement with disadvantaged groups more effectively.

Festivals will promote community involvement and encourage people from a range of different backgrounds to participate. Festivals will recognise and value Islington's diverse communities, promote good relationships between people of different backgrounds and lifestyles and contribute to the Council's commitment to making Islington a fairer place for people to live, where discrimination and inequality are addressed.

These values will be visible in event programming by:

- ensuring that participating artists or components of the festival reflect and are attractive to the diversity of local people, cultures and lifestyles in Islington
- involving local people to define festival aims and objectives
- promoting understanding, tolerance and cohesion.

Activities should be open to all the community and accessible and inclusive for Islington's most disadvantaged communities. Applications from organisations that are based in areas of high deprivation will be particularly welcomed. Proposals should demonstrate a commitment to using environmentally friendly policies and practices.

We are particularly keen that festivals will attract people from the following groups (who can often feel excluded from these events) as well as people from across the Islington community, to actively take part in the festivals as audiences, participants and/or organizers:

- Disabled people
- Black, Asian, Minority Ethnic and Refugee communities
- Lesbian, gay, bisexual and transgender groups
- Older people
- Young people
- Children

Applicants will need to detail in their proposals which of these groups will participate in the event and how they will encourage them to be involved. All festivals must be open and accessible to the general public and provide benefit across Islington, not just to the organisation's own members.

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## 4. Safeguarding and Human Rights impacts

a) What safeguarding **risks** have been identified? Please provide bullet points below.

- None identified. Applicants must comply with relevant legislation regarding the activities being delivered:

- Where projects will involve event team members working alone with children, young people or vulnerable adults, the relevant lead event staff must have up to date Enhanced DBS (Disclosure and Barring Service) checks.
- Staff and volunteers should be aware of who to contact if they are concerned a vulnerable adult is being abused or if they have concerns about a child or young person's welfare.
- Organisations/projects providing services or activities specifically for children/young people under 18 years or vulnerable adults must have in place appropriate safeguarding policies and procedures. These should be in line with Islington, London and national safeguarding policy and have been reviewed by the event organiser's management committee within the last two years.

## 5. Action

How will you respond to the impacts that you have identified in sections 3 and 4, or address any gaps in data or information?

For more information on identifying actions that will limit the negative impact of the policy for protected groups see the [guidance](#).

Action	Responsible person or team	Deadline
Develop new scheme including sound criteria and guidelines, RIA, new grant agreements and T&C.	Cultural Enrichment Team	October 2019
Organisations awarded a grant will be required to complete a participant's/audiences equalities information form annually. Develop an annual evaluation form to reflect this.	Cultural Enrichment Team	October 2019
Organisations working with children and vulnerable adults will be subject to onsite quality and safety audits; these would normally be scheduled, but may be unannounced if the council believes it has reasonable grounds for doing so.	Cultural Enrichment Team	Annually

Please send the completed RIA to [equalites@islington.gov.uk](mailto:equalites@islington.gov.uk) and also make it publicly available online along with the relevant policy or service change.

**This Resident Impact Assessment has been completed in accordance with the guidance and using appropriate evidence.**

**Staff member completing this form:**

Signed: Angeles Gordo

**Head of Service or higher:**

Page 58 signed: \_\_\_\_\_

Date: 11/09/2019

Date: Click here to enter a date.



## Report of: Executive Member for Community Development

Meeting of:	Date	Agenda item	Ward(s)
Voluntary and Community Sector Committee	04.11.19		All

## SUBJECT: Voluntary and Community Sector Partnership Grants Programme 2020-2024

### 1 Synopsis

- 1.1. The council's four-year VCS Partnership Grants programme is due to end on 31<sup>st</sup> March 2020.
- 1.2. The current grant budget totals £2,696,000 per annum.
- 1.3. Since the launch of the council's VCS Partnership Grants Programme 2016-2020, the council has developed a new Corporate Plan, agreed a series of Corporate Objectives and Corporate Values, and has undertaken significant work to enable us to become the best council at early intervention and prevention in the country.
- 1.4. The council's VCS Partnership Grants Programme is a key component of the council's efforts to support the development of resilient communities. This paper sets out details of the current programme and recommends that authorisation is given to initiate the programme within a framework set out below. It also recommends the overall budget for the programme to be included in the Council's budget setting.

### 2 Recommendations

- 1.5. To approve the development of the Council's VCS Partnership Grants Programme, enabling consultation and co-production of the programme with key stakeholders, including elected members, council departments, Islington CCG and VCS partners
- 1.6. To agree the outline timetable for the development and delivery of the 2020-24 grants programme as outlined in appendix 1.

- 1.7. To approve the undertaking of explorative work with Islington CCG, Islington Primary Care Networks and the Islington GP Federation to assess the feasibility of establishing a joint approach to funding navigation, sign-posting and social prescribing services in the borough.
- 1.8. To approve an extension to the current programme in line with the timetable detailed in appendix 1 and authorise letters to be sent to all current grant recipients notifying them of the extension.

### **3 Background**

#### ***Corporate Priorities and VCS Funding Mapping***

- 1.9. In 2018 the council launched its 2018-2022 Corporate Plan 'Building a Fairer Islington'. This corporate plan detailed seven clear objectives related to Homes, Jobs and Money, Safety, Children and Young People, Place and Environment, Health and Independence and a Well Run Council. The council's corporate plan provides the over-arching framework for our work and the partnerships that the council forms with the voluntary and community sector.
- 1.10. The council has set out ambitions to adopt an early intervention and prevention approach to improve community resilience. Through this work a 'prevention' pyramid was established, segmenting services into four levels; 'specialist', 'targeted', 'universal' and 'place-shaping'. Achieving our aspiration of being the best council in the country at delivering preventative work will require a reorientation towards community resilience and a rebalance of our current spend towards early intervention and prevention work at 'universal' and 'place shaping levels'.
- 1.11. Islington's VCS are key partners in delivering an interconnected system of preventative services in community settings across the borough.
- 1.12. The 2018 Corporate Peer Challenge, highlighted a need to build on strengths within communities to further empower them and enable more resilience. It also challenged the council to establish greater clarity on how we work with the voluntary sector, including addressing overlapping commissioning arrangements.
- 1.13. The council's Voluntary and Community Sector Strategy 2016-2020 will end in 2020 and work is underway to develop a new Communities Strategy that will seek to establish a co-produced strategic framework for the council and VCS – framing the whole council's work with the VCS. This strategy will seek to empower communities to enable resilience through our partnership with the borough's VCS.

#### ***VCS Partnership Grants Programme 2016-2020***

- 1.14. £2.7 million of the council's current annual £44 million spend with the borough's VCS is allocated through the council's VCS Partnership Grants Programme 2016-2020, a programme that provides core funding to strategic VCS partners. This programme was designed around the council's Corporate Plan 2014-2018 and the council's Voluntary and Community Sector Strategy 2016-20, and the funding provides the foundation for a strong, vibrant and independent VCS in the borough.
- 1.15. Islington's VCS Partnership Grants Programme serves as an enabler, ensuring that the borough has a strong, independent VCS that is able to respond to the needs of our local

communities and to attract resource into the borough. In 2018, the sector brought in over £22.4 million in grant funding to Islington. The current grants programme will end on 31st March 2020 and work is required to reframe the programme in relation to the Corporate Plan 2018-2022 and the council's ambitions for early intervention and prevention.

- 1.16. The council's VCS Core Grants Programme 2016-2020 was designed and delivered corporately, with pooled funding, co-design and joint delivery. The Advice fund was co-designed and jointly funded with Islington CCG. In line with the recommendations of the council's external peer review, any future VCS Partnership Grants Programme will need to build on, and further develop collaboration across the council and with our partners.
- 1.17. The 2016-2020 VCS Partnership Grants Programme provides funding to 50 VCS organisations, designed around five strands (Details of awards in appendix 2):
  - Advice Strategic Partners Programme
  - Neighbourhoods Strategic Partners Programme
  - Borough-wide Strategic Partners Programme
  - Volunteering Strategic Partners Programme
  - Delivery Partners Programme
- 1.18. All partners were subject to a rigorous assessment process and ongoing monitoring as 'strategic partners'. Organisations are continuously assessed, monitored and supported through a Funder+ model in terms of; service delivery and outcomes for residents, governance, organisational management, financial management, fundraising capacity, communications, safeguarding, and data protection.

#### **4 VCS Funding Mapping and VCS Grants Programme 2020-2024**

- 1.19. The Council's VCS Partnership Grants Programme is a corporate undertaking, requiring collaboration across the organisation to ensure that the programme responds to corporate priorities and the aims and objectives of different departments.
- 1.20. The VCS Partnership Grants Programme 2020-2024, will therefore require a 'whole-council' approach in terms of development, design, administration and monitoring.
- 1.21. In 2019, the council undertook a funding Mapping in partnership with Islington CCG to identify community-based early intervention and prevention services. This mapping highlighted £10.6million of VCS spend on services that can be broadly defined as community based early intervention and prevention services.
- 1.22. This mapping identified at least £990K of spend in navigation, sign-posting and social prescribing services at a time where NHS England has committed to building the infrastructure for social prescribing, with a 1,000 new Social Prescribing Link Workers in place, across the country by 2020/21. In Islington there will be one Social Prescribing Link Worker per PCN in 2019/20 (four Primary Care Networks (PCN) in Islington). The Council is committed to working with colleagues on health to ensure that resources in this area combine to give the best outcomes for residents.

1.23. The exact structure of the council's VCS Grants Programme 2020-24 will need to be co-designed and co-delivered, with involvement a range of Executive Members, directorates and external partners, including the CCG. Based on current arrangements and the opportunities identified through a mapping of grants and contracts that Islington CCG and the council hold with the borough's VCS, it is proposed that the future programme is structured around the following strands:

- Community Hubs
- Delivery Partners
- VCS Capacity Building
- Equalities and Cohesion Networks
- Volunteering
- Independent Advice
- Navigation and Social Prescribing

## **5 Financial Implications**

- 1.24. The Council is committed to providing funding support to VCS organisations to a total of £2,696,000 per year over the period Financial Year 2020-2024. This will be reflected in the Budget Setting report to full Council in February 2020.
- 1.25. The Council are currently drafting a formal agreement to guarantee the funding of £119,000 from the CCG for the next four years. The CCG have indicated support for the agreement, but if the funding from the CCG is not available, the Council will require additional resources to support the programme.
- 1.26. It is intended that grant commitments will be protected for a four-year period although the award will be issued on a two-by-two-year basis as per the last grants programme.

## **6 Legal Implications**

- 1.27. The council has power to provide grants to voluntary and community sector organisations under the general power of competence set out in section 1 of the Localism Act 2011.
- 1.28. The Voluntary and Community Sector Committee is a sub-committee of the Executive and has delegated authority, in Part 5 of the Council's Constitution to 'oversee the Council's engagement with the Islington community and voluntary sector and to ensure value for money and fairness in the allocation of council resources to the sector' and to 'be responsible for the allocation off the Islington Community Fund including allocating the VCS Partnership Grants Programme.'
- 1.29. The provision of these grants is likely to be associated with state aid. The council can provide state aid in relation to 'services of general economic interest' (SGEI) as detailed in Article 106(2) of the Treaty on the Functioning of the European Union and Schedule 3 paragraph 4 of the Competition Act 1998.
- 1.30. Aid of up to €500,000 (approximately £435,000) may be provided to an organisation for SGEI so long as that organisation has not received de minimis aid from any other source in the last three fiscal years which would result in the total de minimis aid to that organisation

exceeding the €500,000 (Commission Regulation No 360/2012, the “de minimis Regulation”).

- 1.31. In the event that an organization has received other de minimis aid that takes it over the threshold of £435,000, there is an alternative regime for SGEI exemption for high value compensation that may be used. This was established by Commission Decision (2012/12/EU, the “Decision”) that came into force on 31 January 2012. Should this be necessary the detailed rules on calculation of cost and record keeping and reporting set out in the Decision will need to be complied with.

## 7 Environmental Implications

- 7.1 The grant programme in itself has minimal environmental impacts, being limited to those associated with the office use of the staff involved. However, the grants will be used to fund activities that are likely to have a range of environmental impacts. These impacts will be considered during the award process and detailed in the VCS Committee report.

## Appendices

- Appendix 1: Voluntary and Community Sector Partnership Grants Programme 2020–2024
- Appendix 2: VCS Organisations Funded through the VCS Partnership Grants Programme 2016-202

**Background papers:** none

Final report clearance:

**Signed by:**

Date: 24<sup>th</sup> October 2019



Cllr Una O'Halloran  
Executive Member for Community Development

Report Author: John Muir  
Tel: 020 7527 3264  
Email: [john.muir@islington.gov.uk](mailto:john.muir@islington.gov.uk)



## **Appendix 1: Voluntary and Community Sector Partnership Grants Programme 2020–2024**

### **Proposed Timeframe**

<b>Detail</b>	<b>Key Dates</b>
▪ VCS Committee – To approve budget, framework of programme (strands and budget allocations) and timetable	<b>04 November 2019</b>
▪ Consultation and engagement with the VCS	<b>November and December 2019</b>
▪ Launch of the grants programme	<b>06 January 2019</b>
▪ Closing date for applications	<b>15 March 2019</b>
▪ VCS Committee – Decisions on final grant awards	<b>01 June 2020</b>
▪ Notification of end of grant awards to existing recipients	<b>June 2020</b>
▪ Start of grant awards	<b>September 2020</b>

## Appendix 2: VCS Organisations Funded through the VCS Partnership Grants Programme 2016-2020

<b>Organisation</b>	<b>Strand</b>	<b>Funding Per Annum</b>
Help on Your Doorstep	Advice	£229,000
Islington Law Centre	Advice	£460,000
Citizens Advice Bureau	Advice	£470,000
Islington People's Rights	Advice	£230,000
Evelyn Oldfield Unit - Islington BAMER Advice Alliance	Advice	£25,000
Camden LGBT Forum	Borough-wide	£25,000
Islington Pensioners Forum	Borough-wide	£10,000
Every Voice	Borough-wide	£25,000
Islington Refugee Forum	Borough-wide	£20,000
Manor Gardens Welfare Trust	Borough-wide	£25,000
Octopus Community Network Limited	Borough-wide	£35,000
Voluntary Action Islington	Borough-wide	£40,000
Disability Action Islington	Borough-wide	£40,000
Islington Faiths Forum (IFF)	Borough-wide	£25,000
All Change	Delivery	£20,000
Alone in London	Delivery	£20,000
Asian Women Lone Parent Association (AWLPA)	Delivery	£15,000
Centre 404	Delivery	£20,000
Community Language Support Services	Delivery	£20,000
Copenhagen Youth Project	Delivery	£15,000
Eritrean Community UK	Delivery	£20,000
Healthy Generations	Delivery	£5,000
Holloway Neighbourhood Group	Delivery	£20,000
IMECE Women's Centre	Delivery	£20,000
Islington Bangladeshi Association	Delivery	£20,000
Islington Centre for Refugees	Delivery	£15,000
Islington Chinese Association	Delivery	£15,000
Islington Community Theatre	Delivery	£15,000
Islington Somali Community	Delivery	£20,000
Kurdish and Middle Eastern Women's Organisation	Delivery	£15,000
Light Project International	Delivery	£15,000
Little Angel Theatre	Delivery	£15,000
One True Voice	Delivery	£15,000
The Parent House	Delivery	£15,000
The Pilion Trust	Delivery	£20,000
The Stuart Low Trust	Delivery	£20,000
Tollington Parish Church	Delivery	£20,000
Caledonian Ward Neighbourhoods – Help on Your Doorstep	Neighbourhood	£27,000
Hanley Crouch Community Association Ltd	Neighbourhood	£60,000
Highbury Roundhouse	Neighbourhood	£50,000
Highbury Vale Blackstock Trust	Neighbourhood	£40,000
Hilddrop Area Community Association	Neighbourhood	£40,000
Holloway Neighbourhood Group	Neighbourhood	£40,000
Hornsey Lane	Neighbourhood	£40,000
Mildmay Community Partnership	Neighbourhood	£60,000

Muslim Welfare House	Neighbourhood	£40,000
Peel Institute	Neighbourhood	£40,000
St Luke's Parochial Trust	Neighbourhood	£60,000
Caxton House Community Centre	Neighbourhood	£40,000
Whittington Park Community Association	Neighbourhood	£60,000
Voluntary Action Islington	Volunteering	£35,000
Other – Unallocated		£10,000
	<b>Total</b>	<b>£2,686,000</b>

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